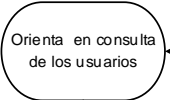
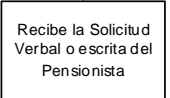

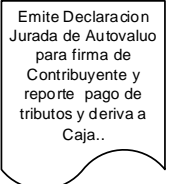
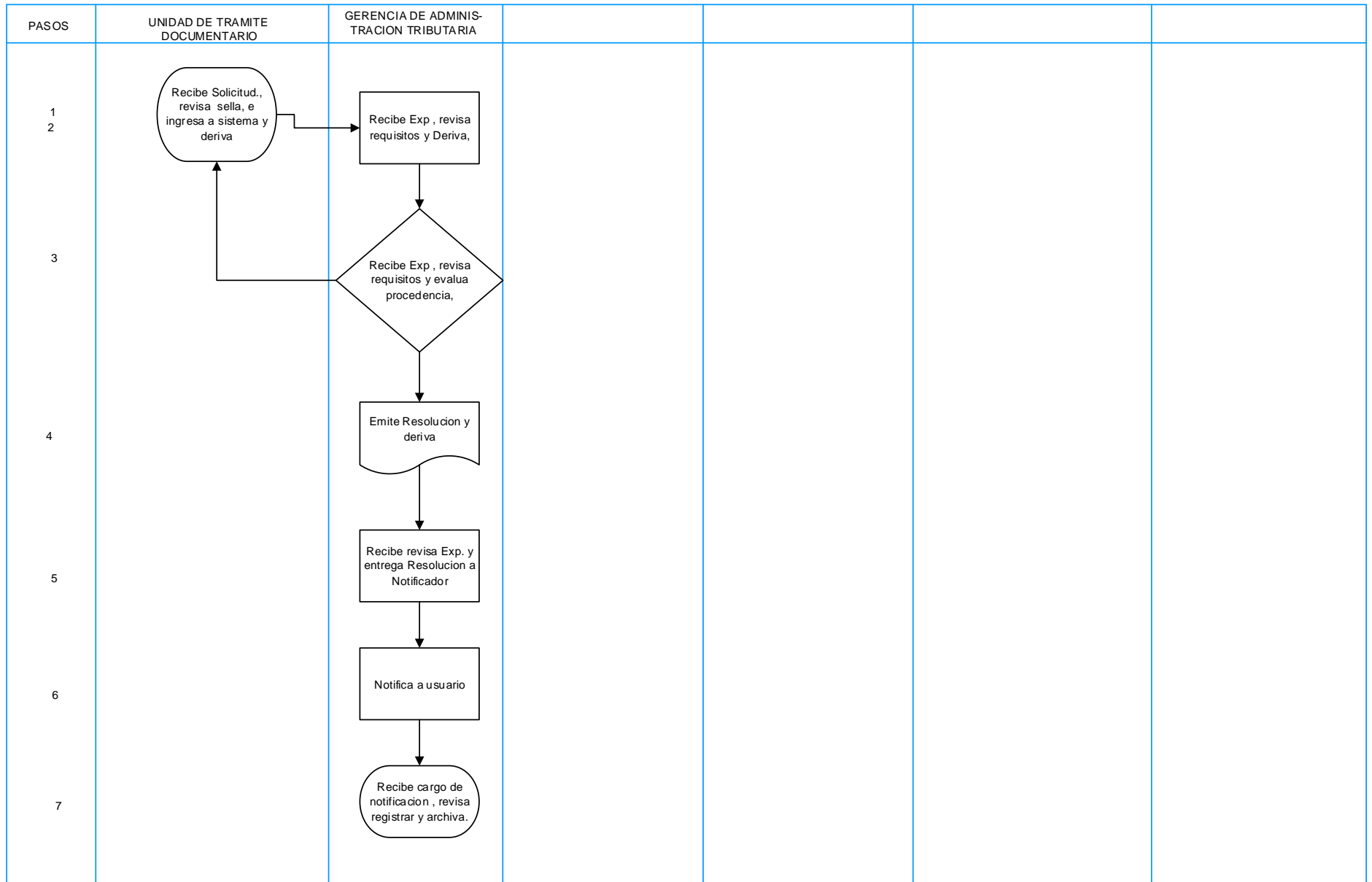


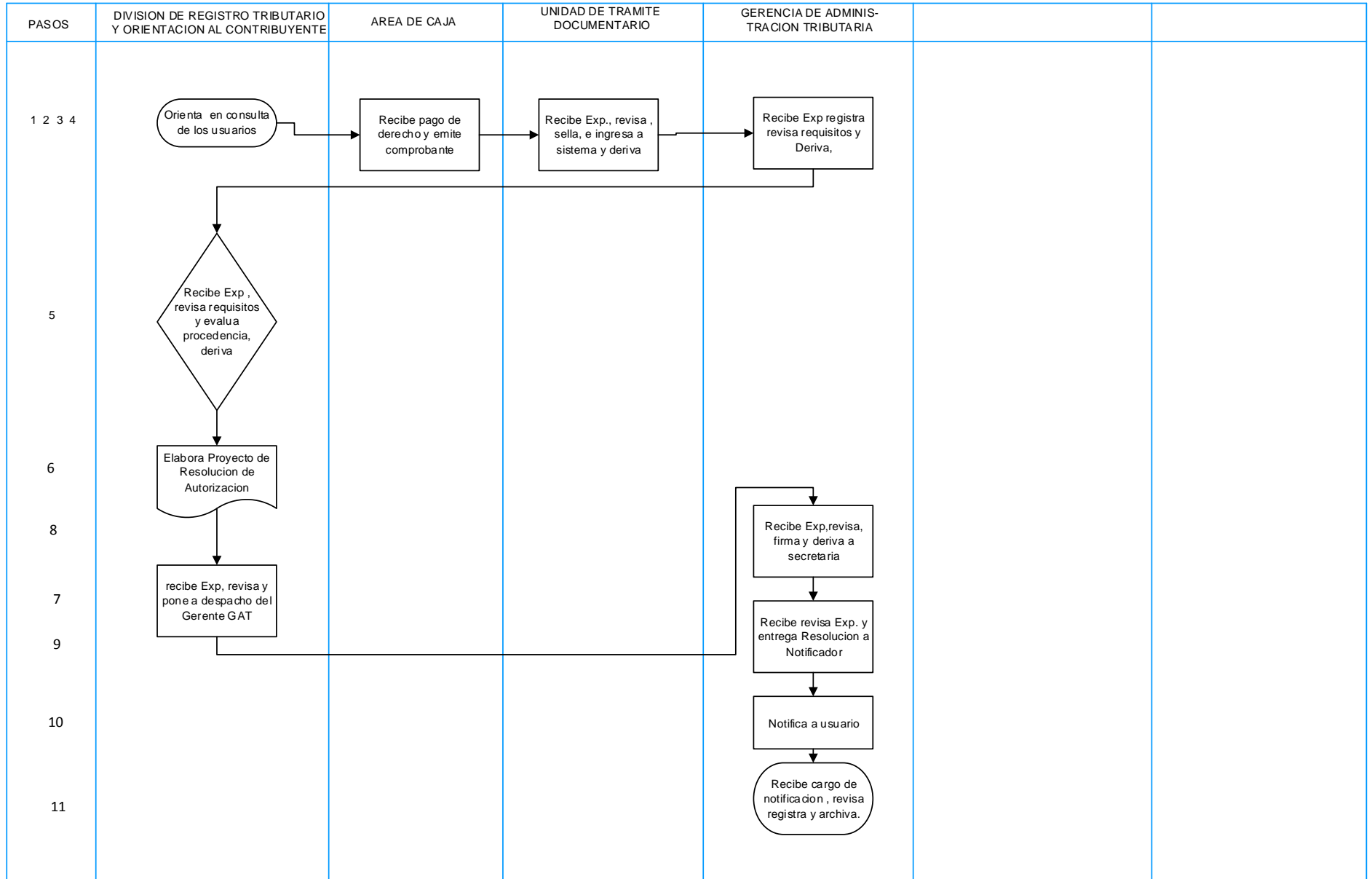
GAT,1.- BENEFICIOS DE DEDUCCIÓN DE 50 U.I.T. DE LA BASE IMPONIBLE DEL IMPUESTO PREDIAL (PARA PENSIONISTAS)

PASOS	DIVISION DE REGISTRO TRIBUTARIO Y ORIENTACION AL CONTRIBUYENTE					
1						
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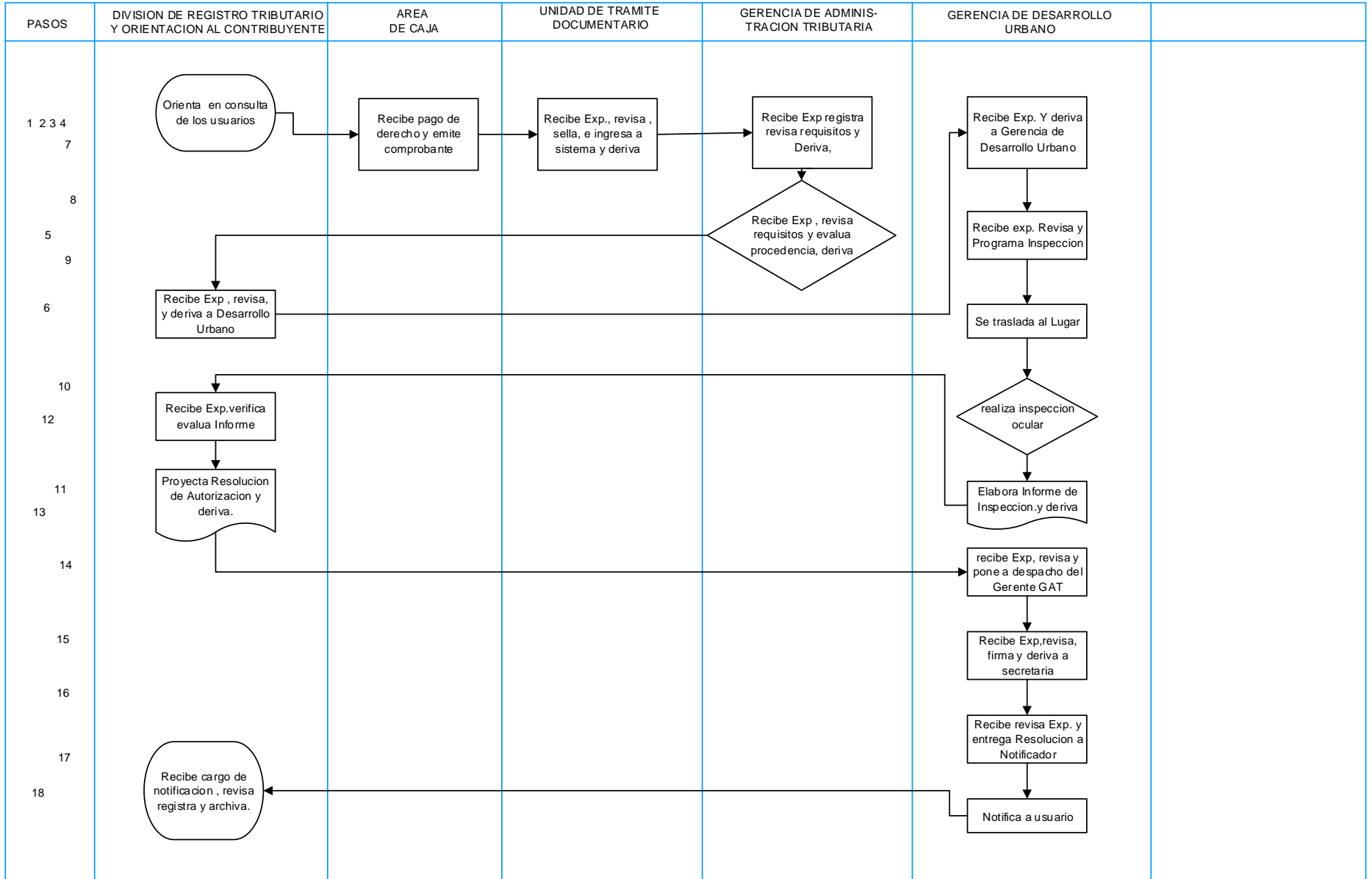
GAT, 2.- ACOGIMIENTO A BENEFICIOS EXONERACIONES O FRACCIONAMIENTOS TRIBUTARIOS.



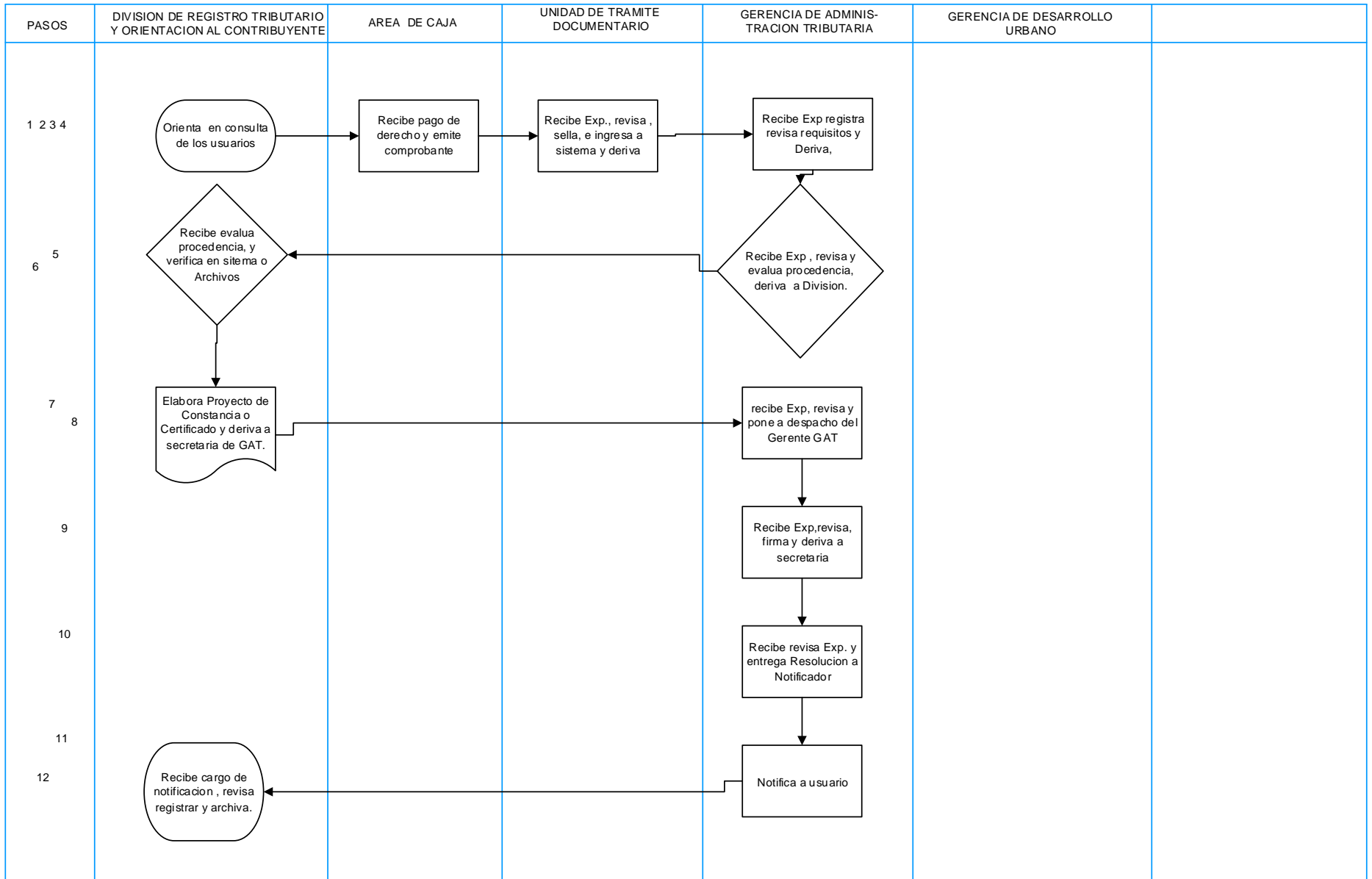
GAT, 3.- AUTORIZACION DE PROPAGANDA ANUNCIOS AVISOS PANELES Y OTROS ELEMENTOS PUBLICITARIOS HASTA 6M2.



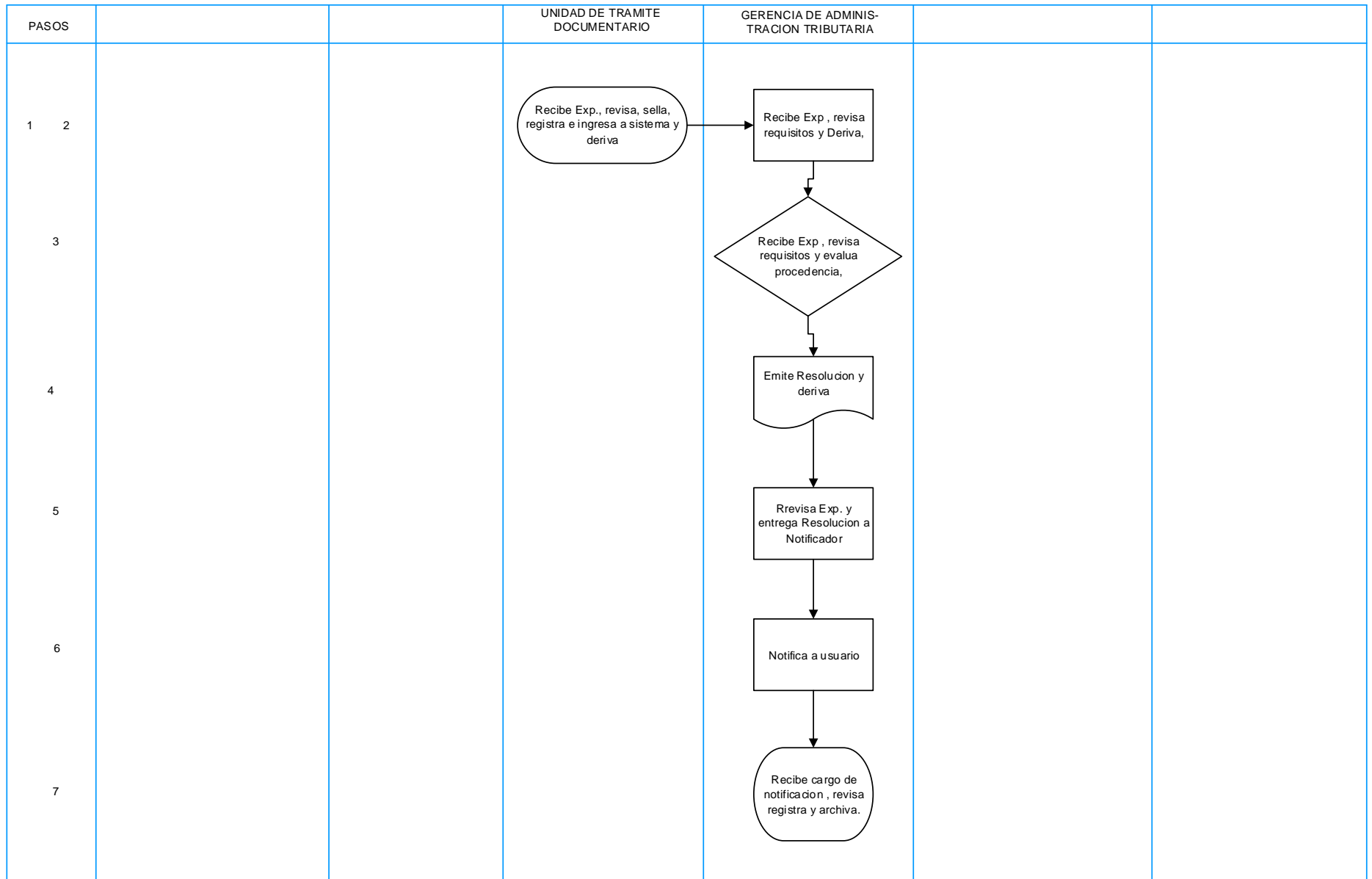
GAT, 4.- AUTORIZACION DE PROPAGANDA ANUNCIOS AVISOS PANELES Y OTROS ELEMENTOS PUBLICITARIOS DE 7M2 HASTA 30M2



5.- CERTIFICADOS Y CONSTANCIAS EN MATERIA TRIBUTARIA.

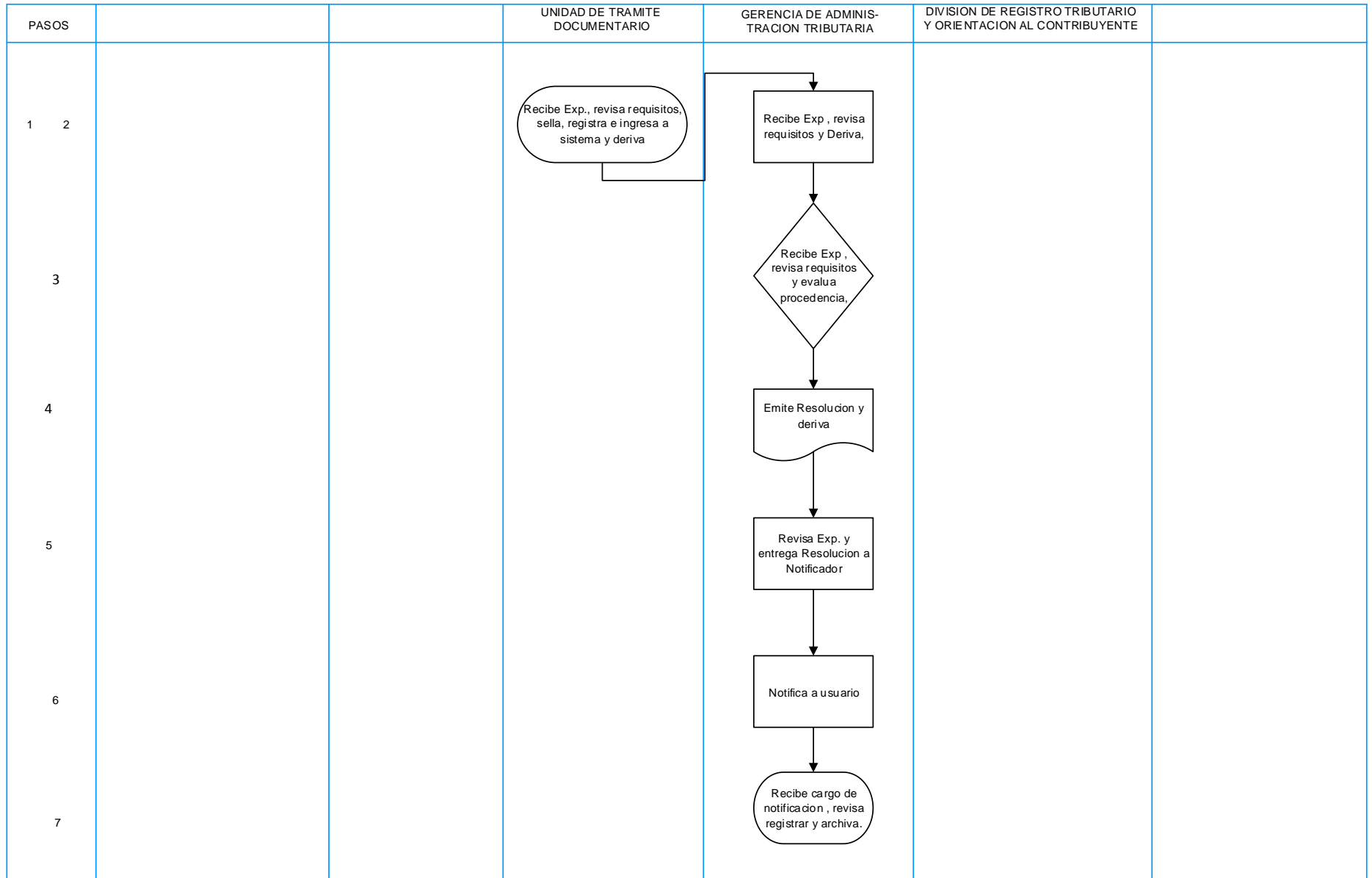


6.- DESESTIMIENTO DE TRAMITE TRIBUTARIO Y RECURSOS IMPUGNATIVOS



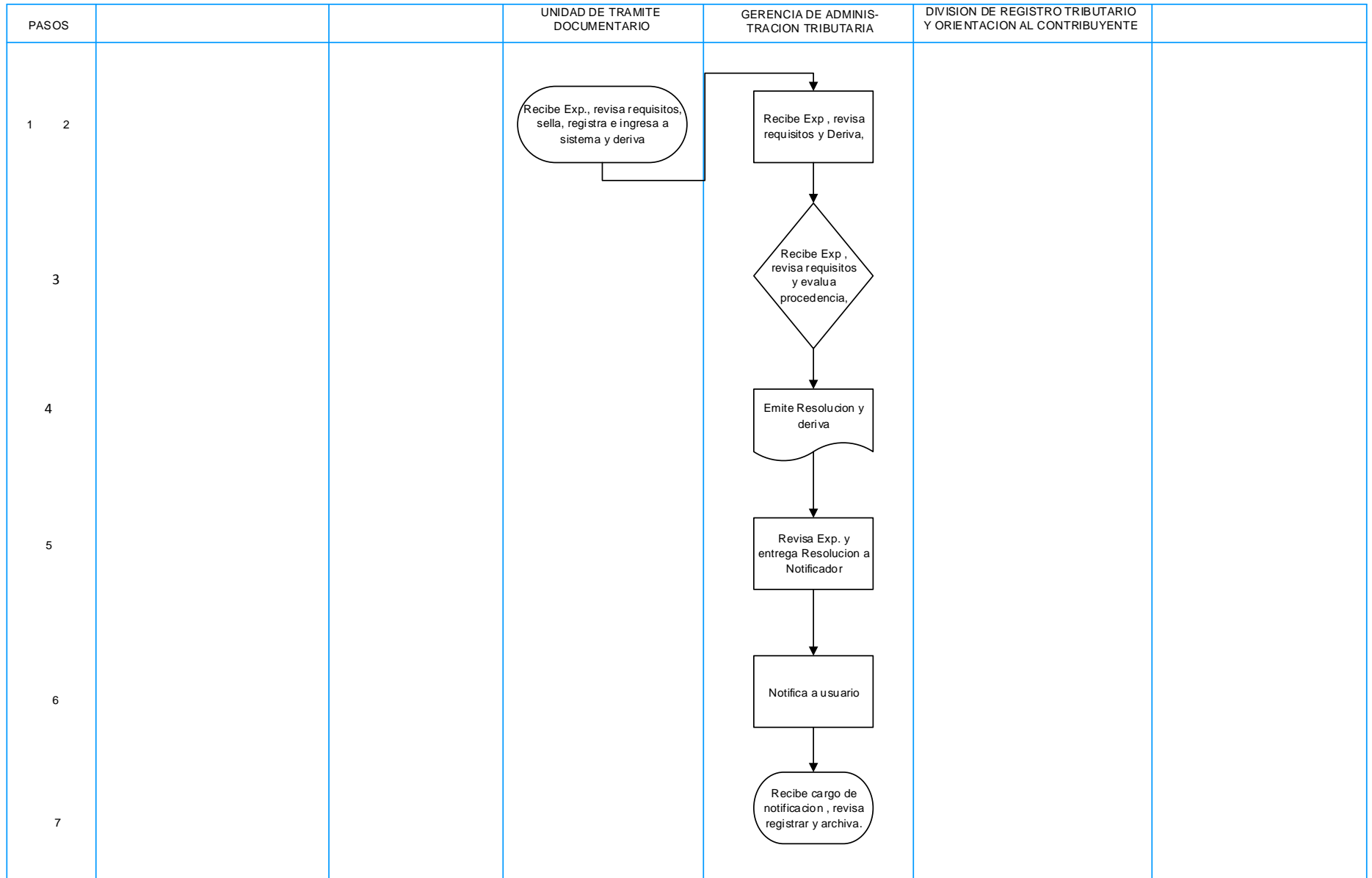


GAT, 8.- RECURSOS IMPUGNATIVOS RECLAMACION TRIBUTARIA

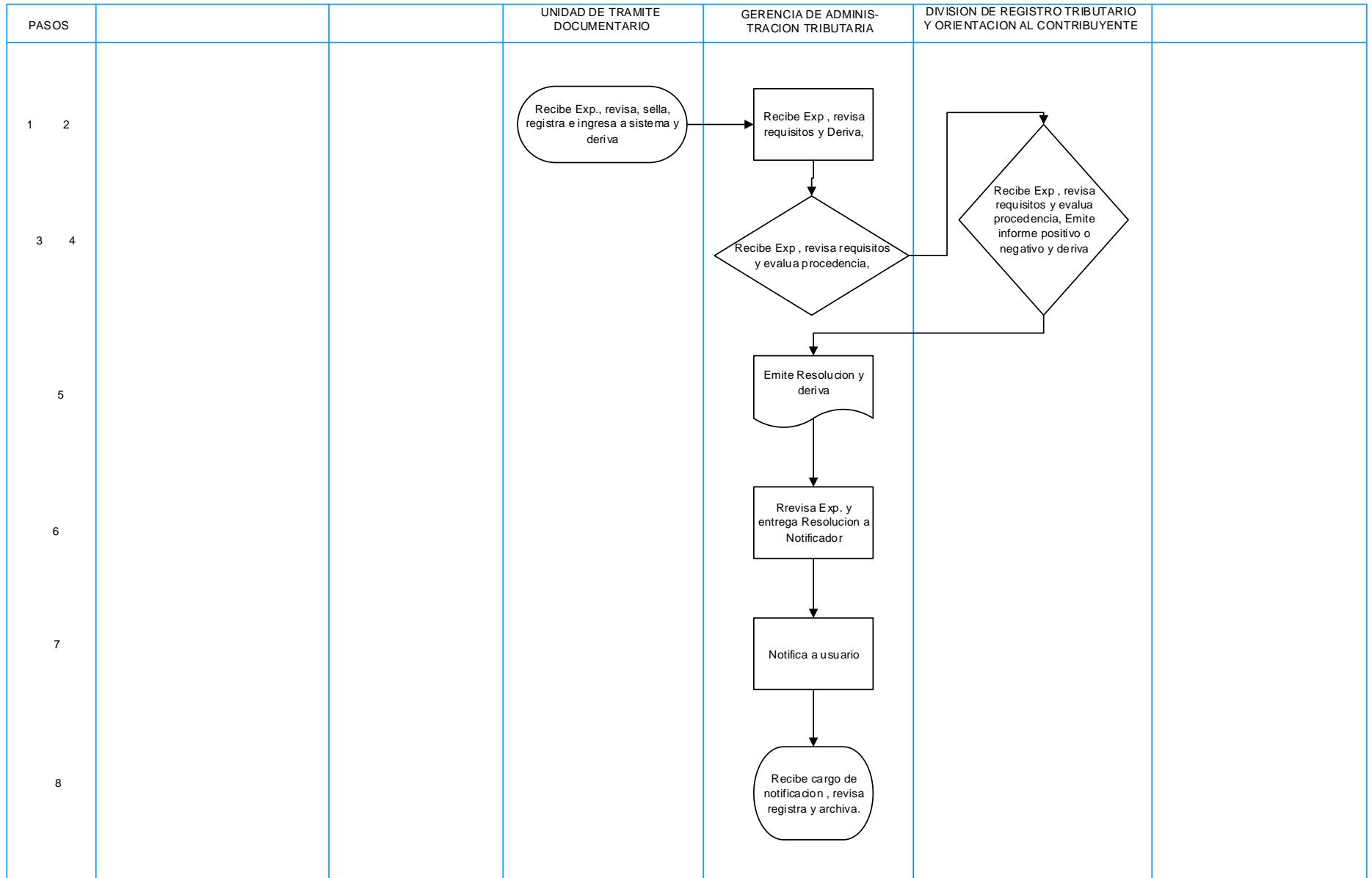




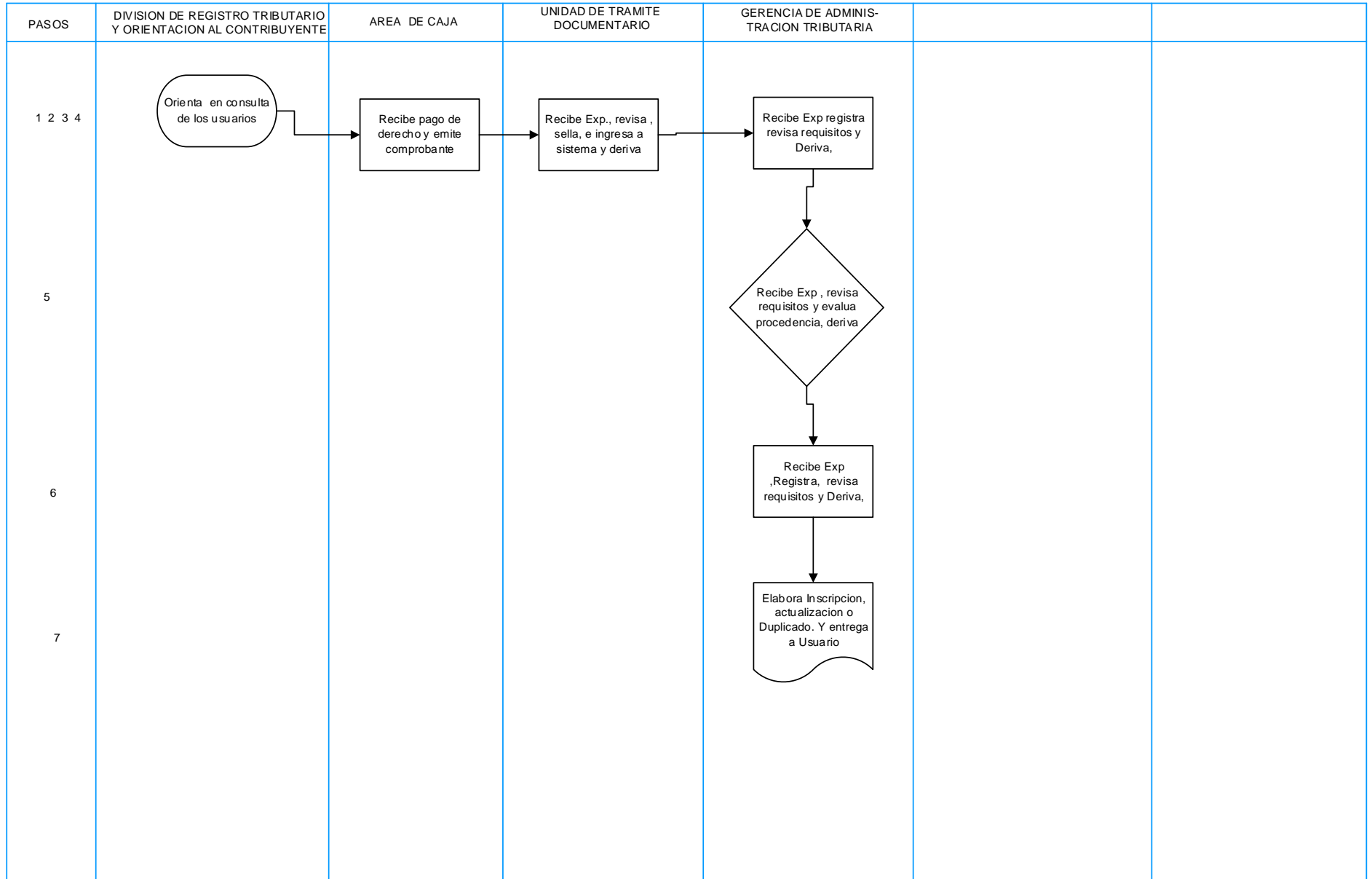
GAT, 9.-RECURSOS IMPUGNATIVOS ADMINISTRATIVOS



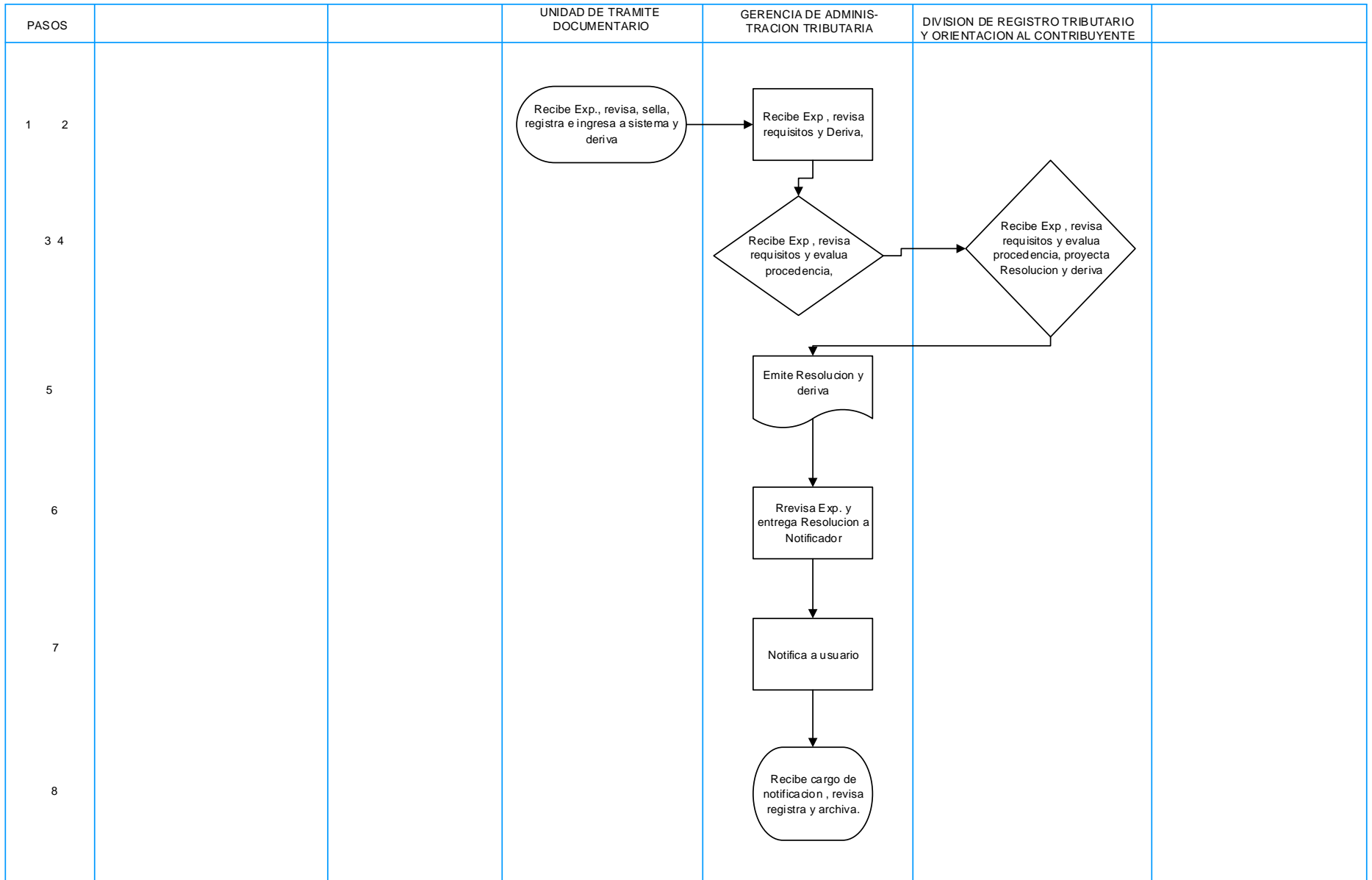
GAT, 10.- DEVOLUCIÓN O COMPENSACION DE PAGO INDEBIDO O EN EXCESO.



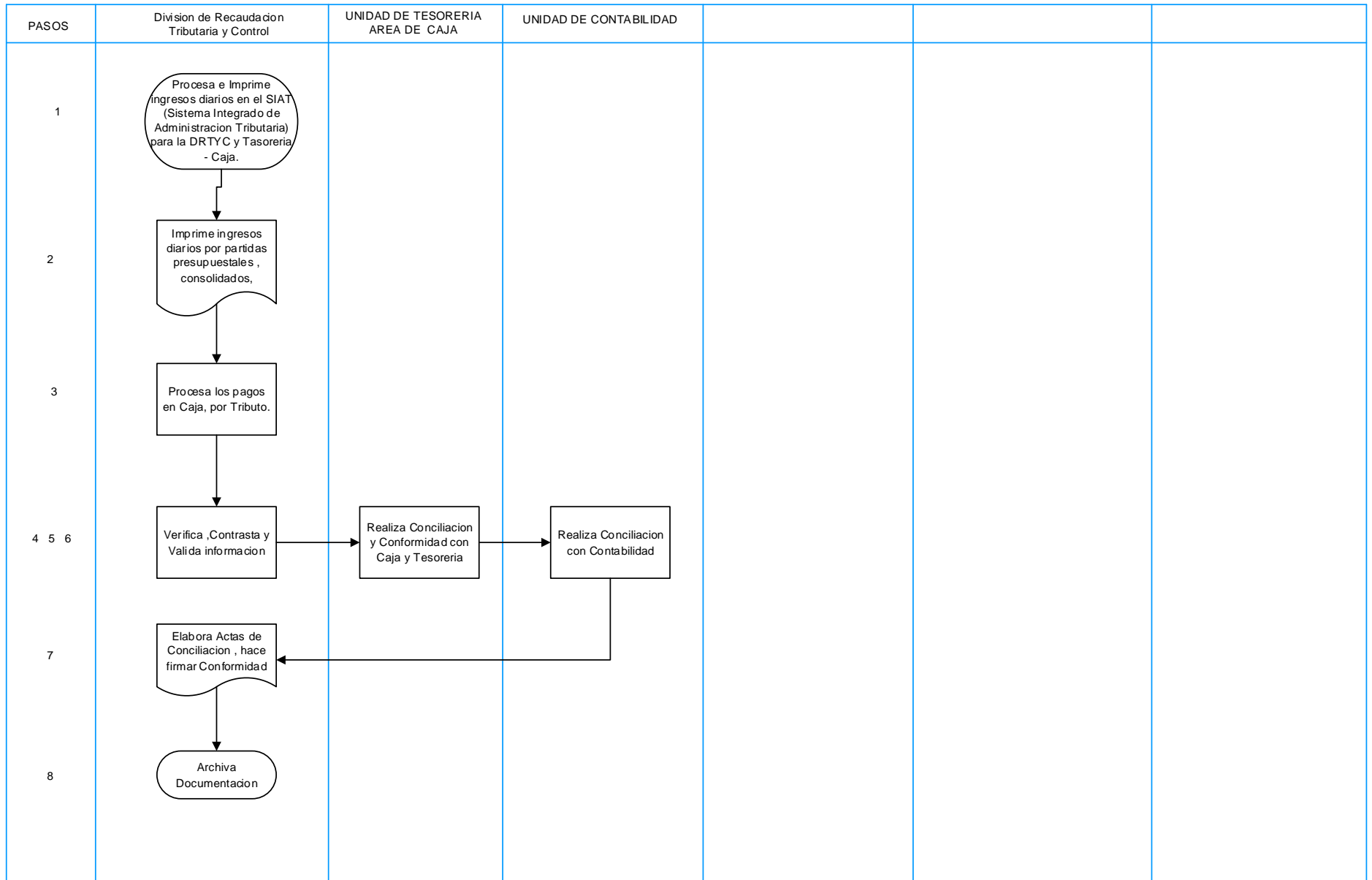
GAT, 11.-EMISION MECANIZADA DE DECLARACION JURADA DE AUTOVALUO POR INSCRIPCION, ACTUALIZACION, BAJA RECTIFICACION O DUPLICADO.



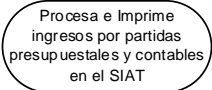
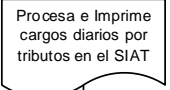
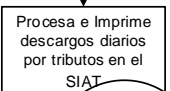
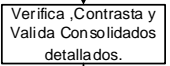
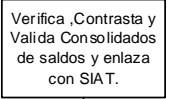
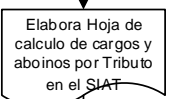
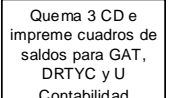
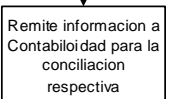
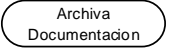
GAT, 12.-PRESCRIPCION, CONDONACION Y CONSOLIDACION DE DEUDA TRIBUTARIA.



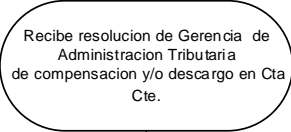
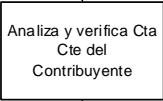
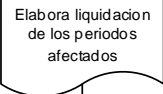
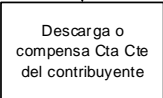
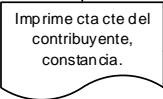
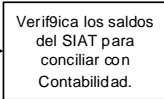

GAT, 13 .- CONCILIACION DE INGRESOS



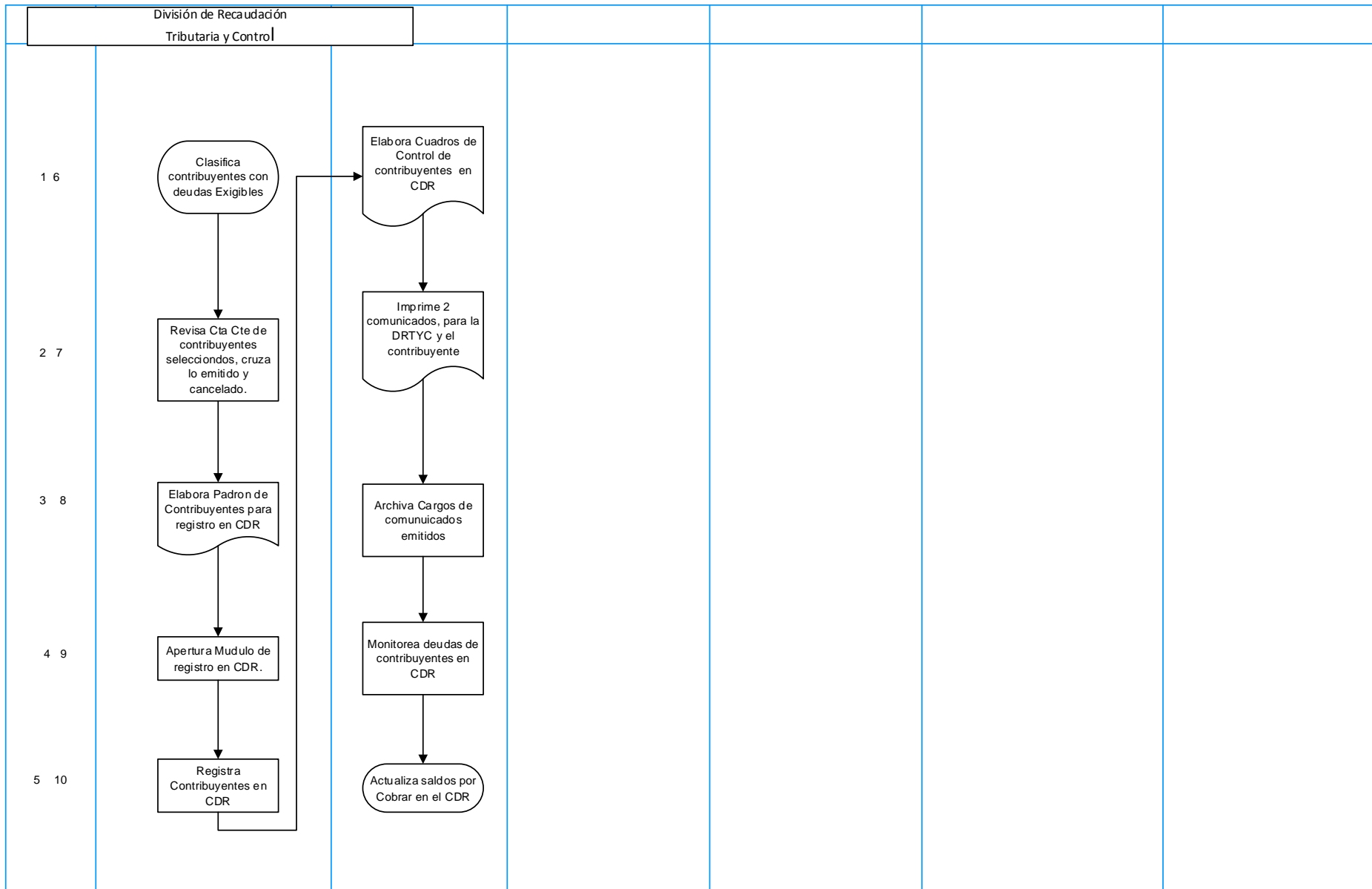
GAT, 14.- ELABORACION DE CUADROS DE SALDOS

PASOS	División de Recaudación Tributaria y Control	UNIDAD DE CONTABILIDAD				
1						
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GAT, 15.- DESCARGOS EN CUANTA CORRIENTE

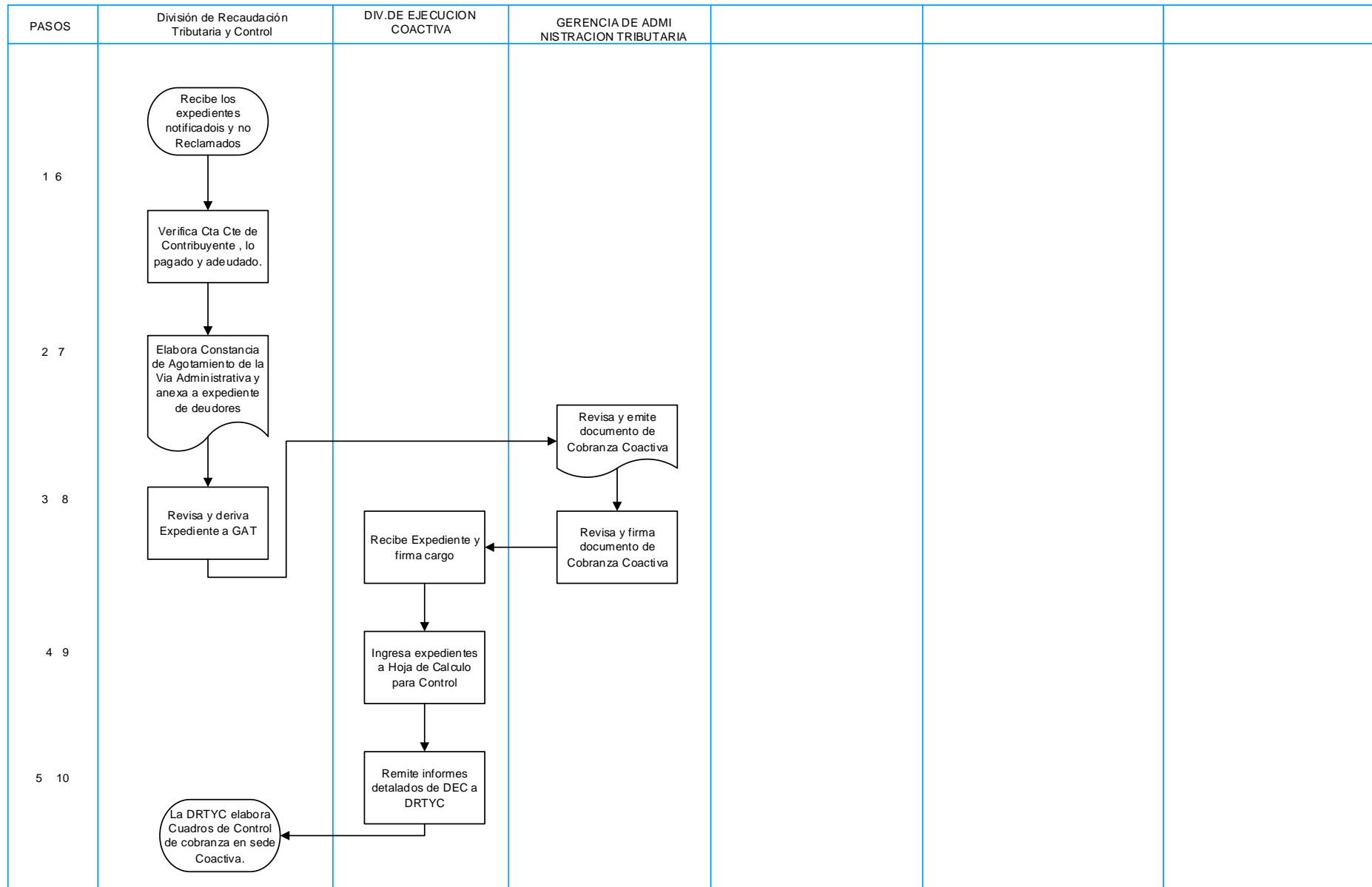
PASOS	Division de Recaudacion Tributaria y Control	UNIDAD DE CONTABILIDAD				
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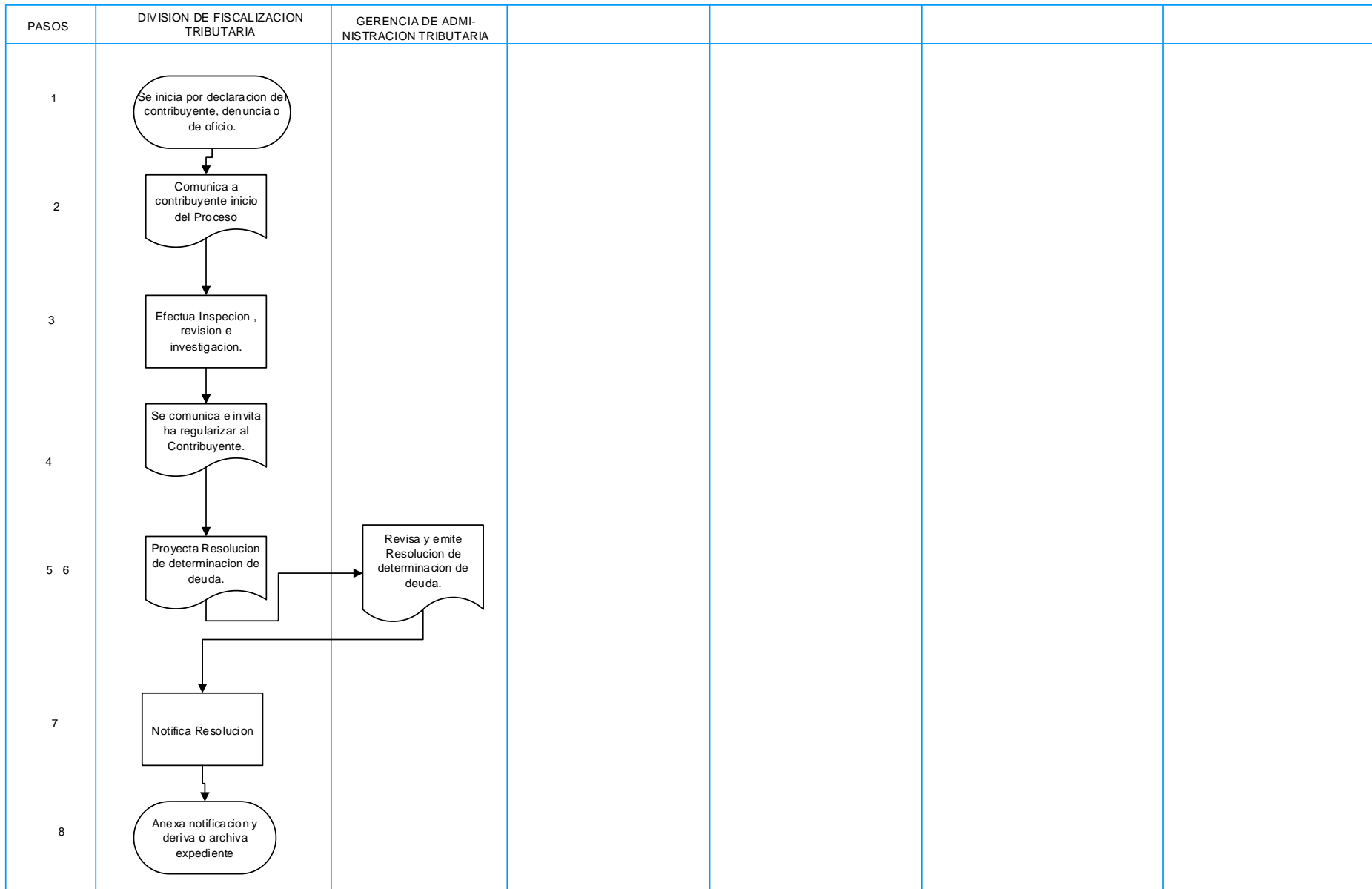
GAT, 16.- INGRESO DE CONTRIBUYENTES MOROSOS A CENTRAL DE RIESGO



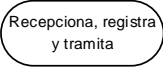
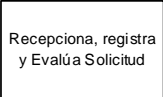
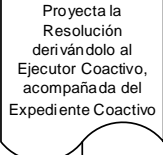
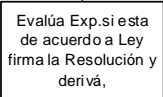
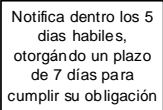
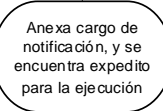


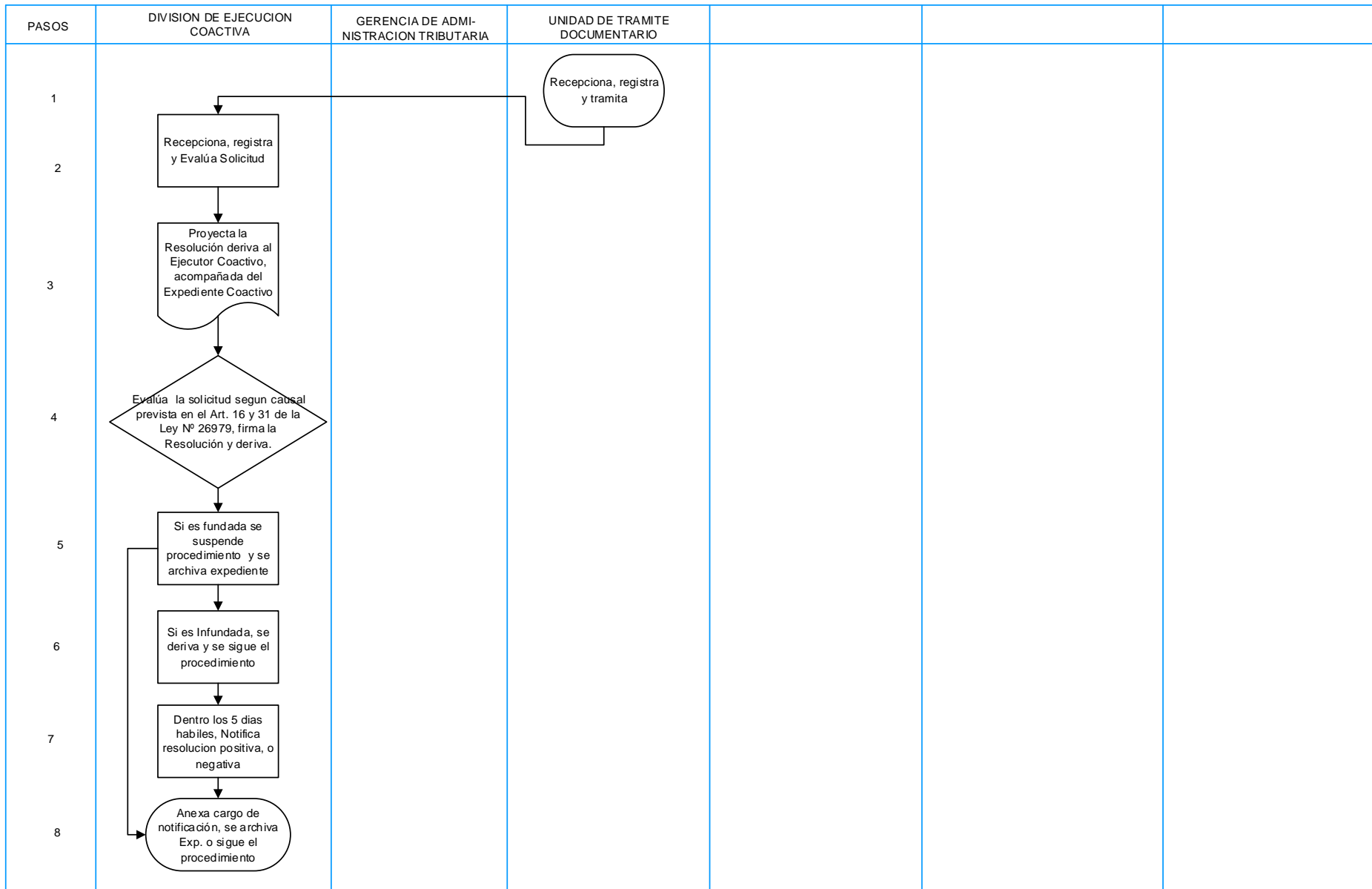
GAT, 17 .- CONTROL DE EXPEDIENTES DERIVADOS A EJECUCION COACTIVA



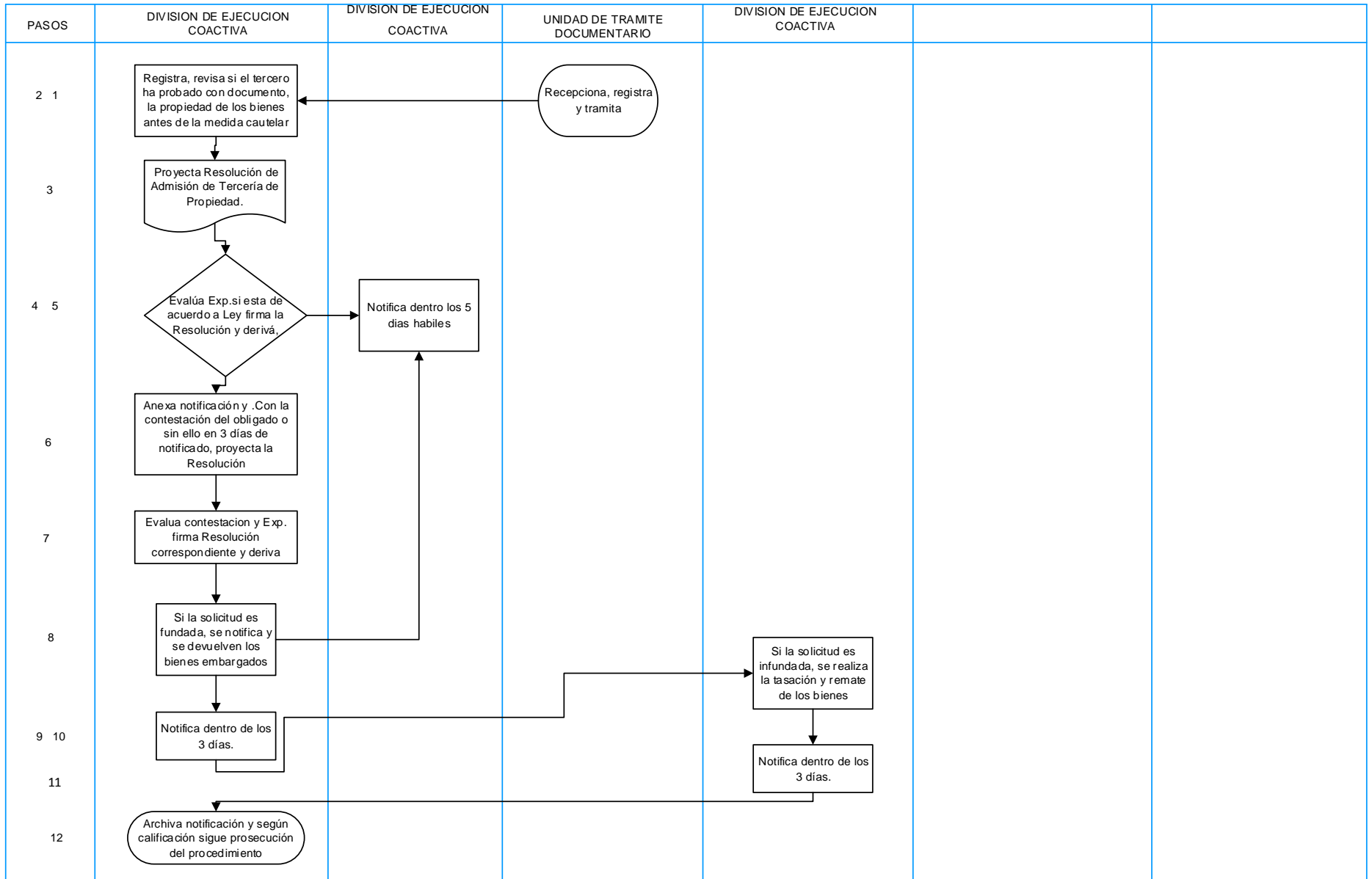


GAT, 19.- INICIO DEL PROCEDIMIENTO DE EJECUCIÓN COACTIVA

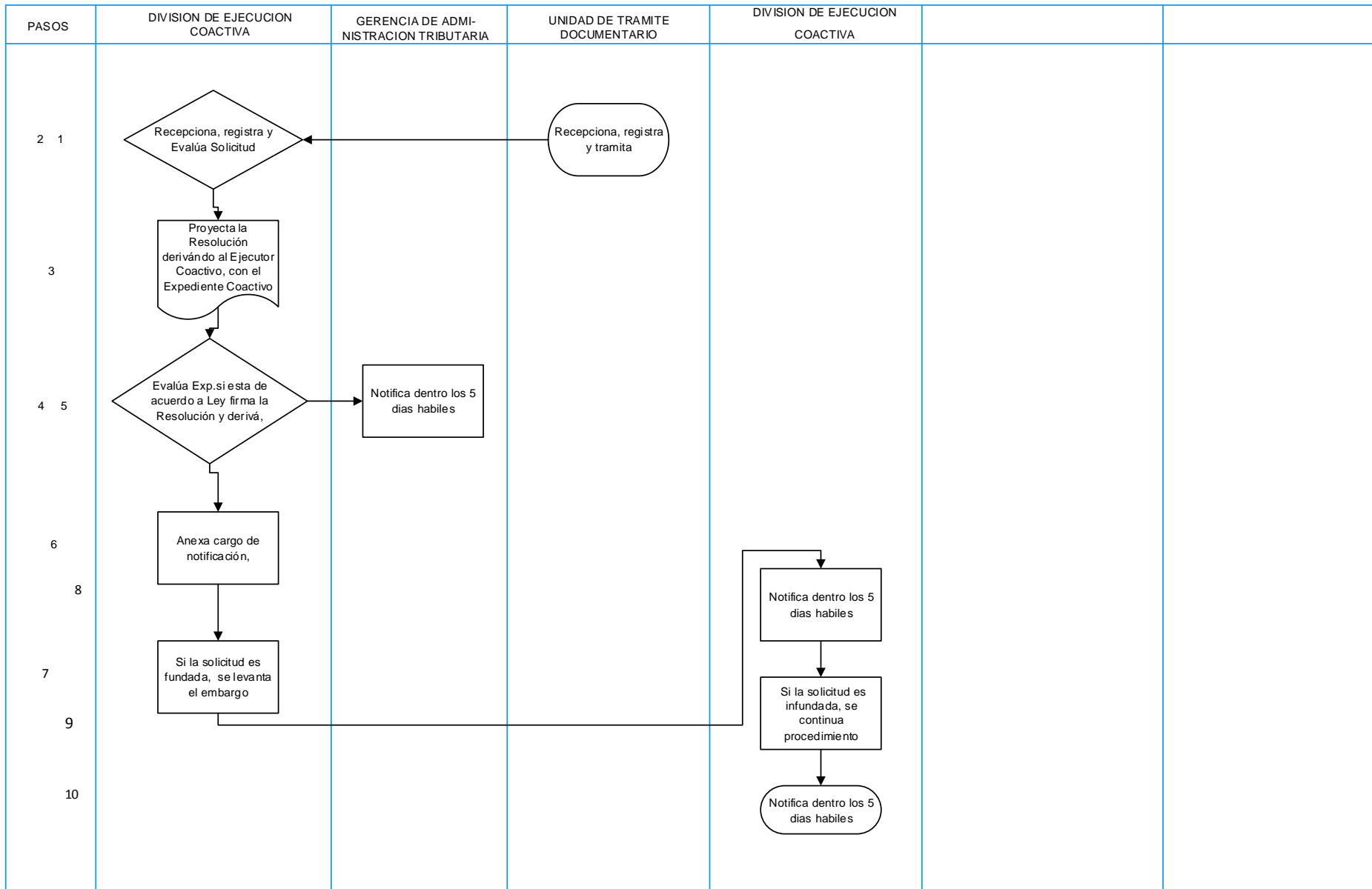
PASOS	DIVISION DE EJECUCION COACTIVA	GERENCIA DE ADMINISTRACION TRIBUTARIA	UNIDAD DE TRAMITE DOCUMENTARIO			
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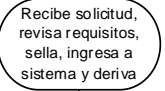
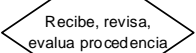
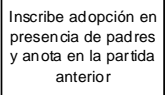
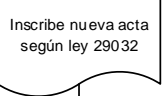
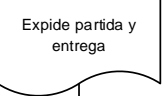
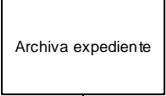
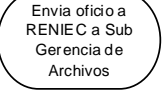
GAT, 21.- INTERPOSICIÓN DE TERCERÍA DE PROPIEDAD.



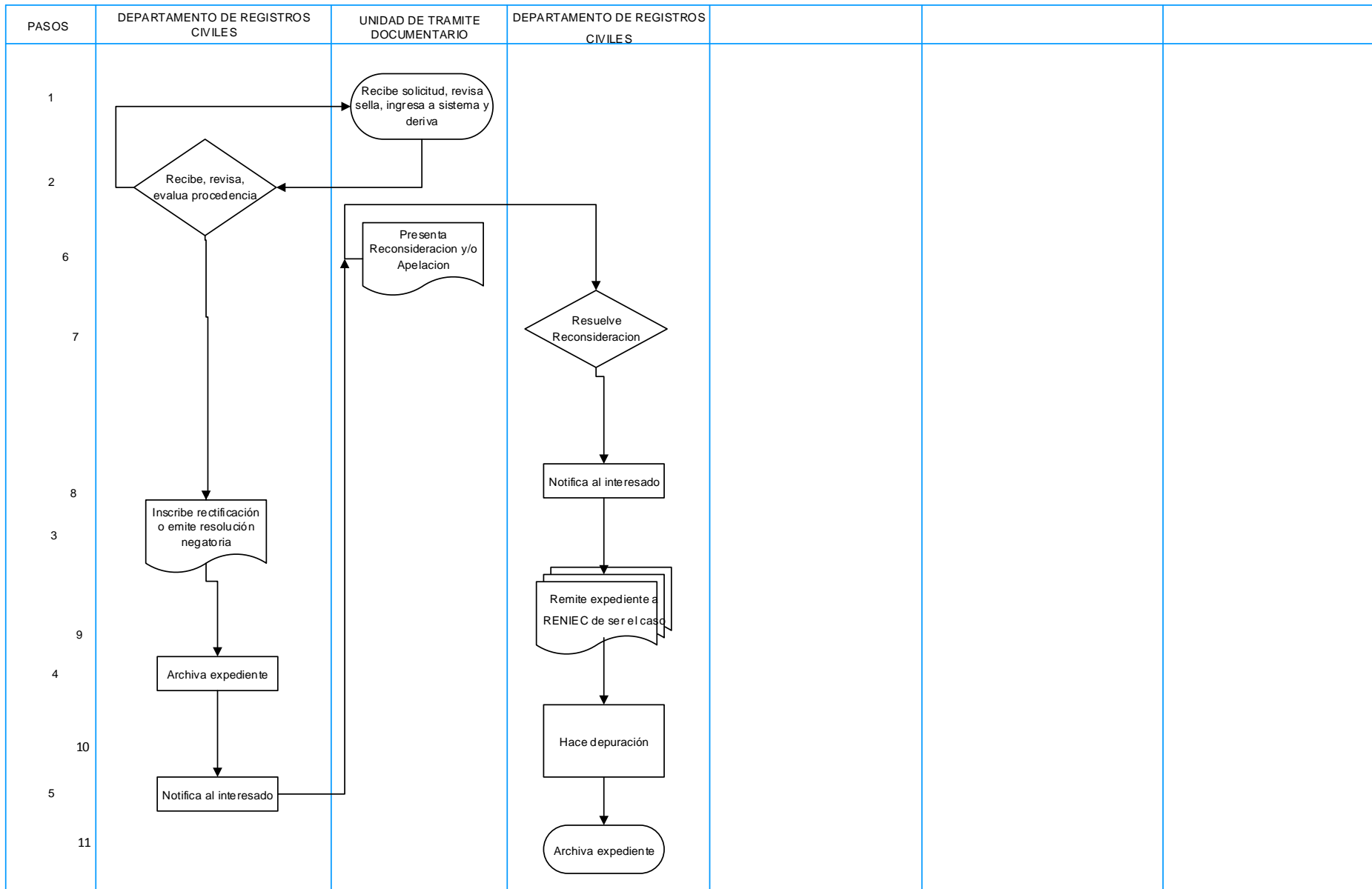
GAT, 22.- SOLICITUD DE LEVANTAMIENTO DE EMBARGO



DRCD, 1.- ADOPCION DE MENORES O MAYORES DE EDAD

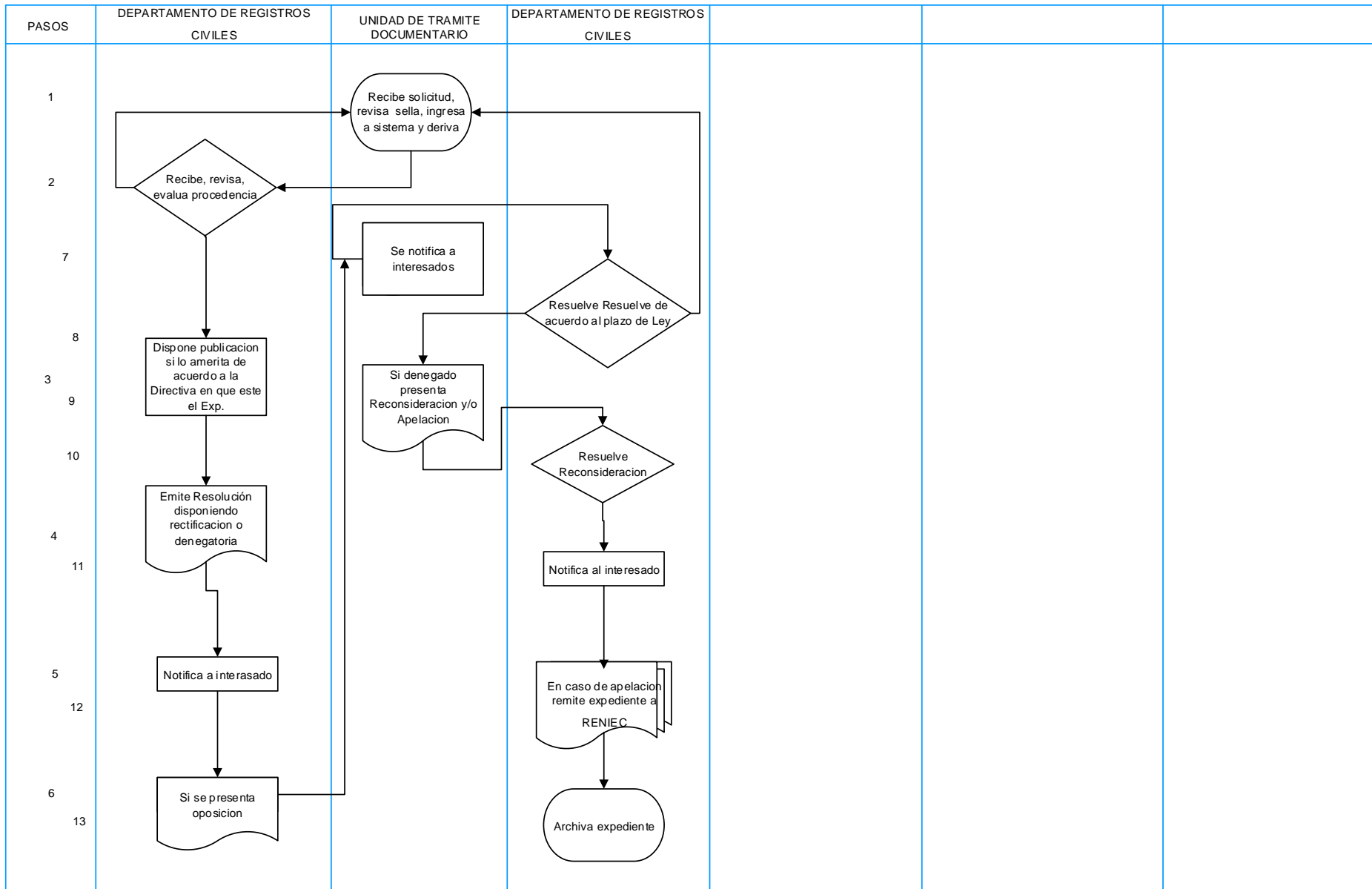
PASOS	DEPARTAMENTO DE REGISTROS CIVILES	UNIDAD DE TRAMITE DOCUMENTARIO				
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DRCD, 2.- INSCRIPCION DE RECTIFICACION DE LAS ACTAS DE NACIMIENTO, MATRIMONIO O DEFUNCION POR ORDEN JUDICIAL O NOTARIAL

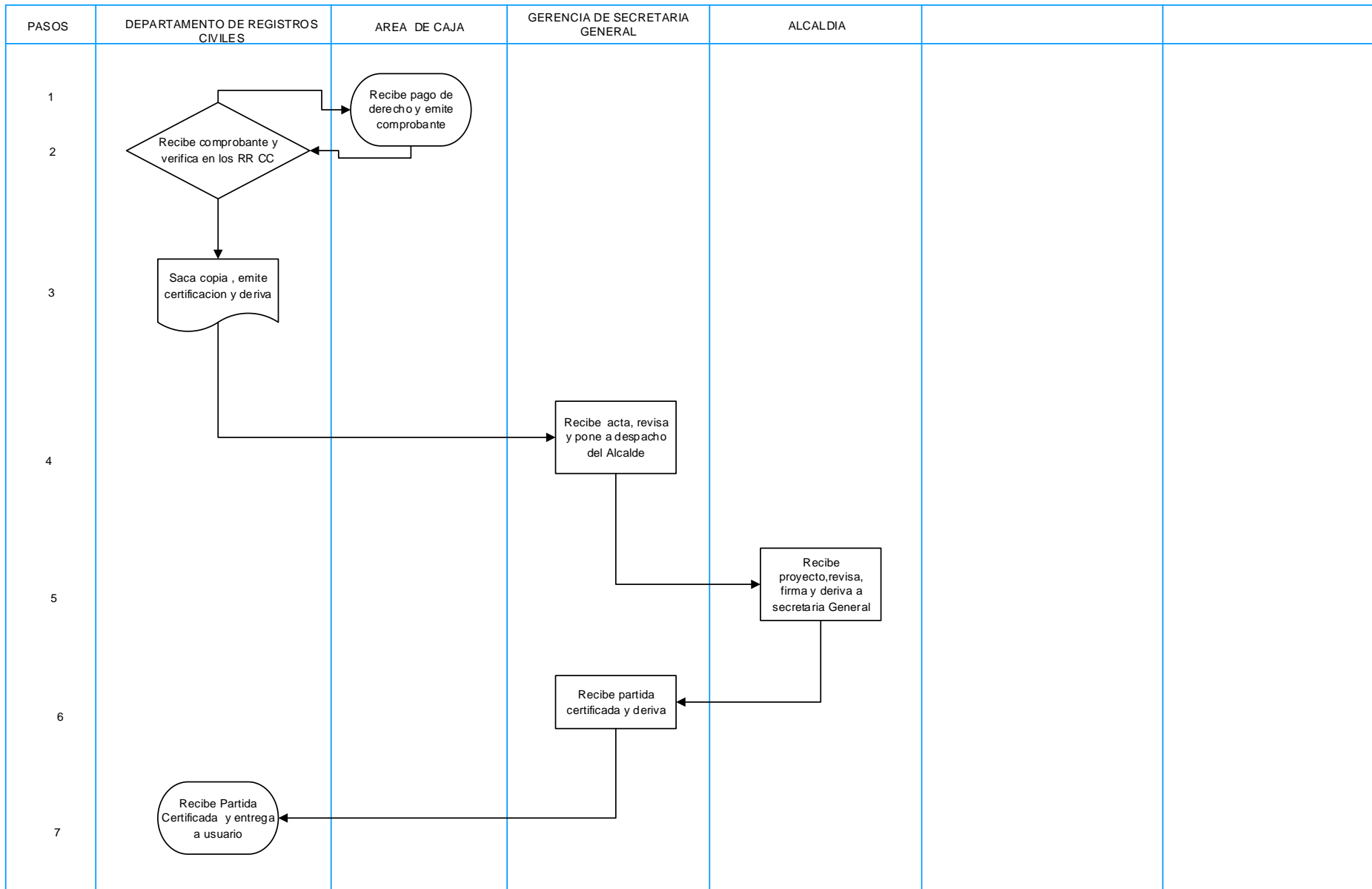




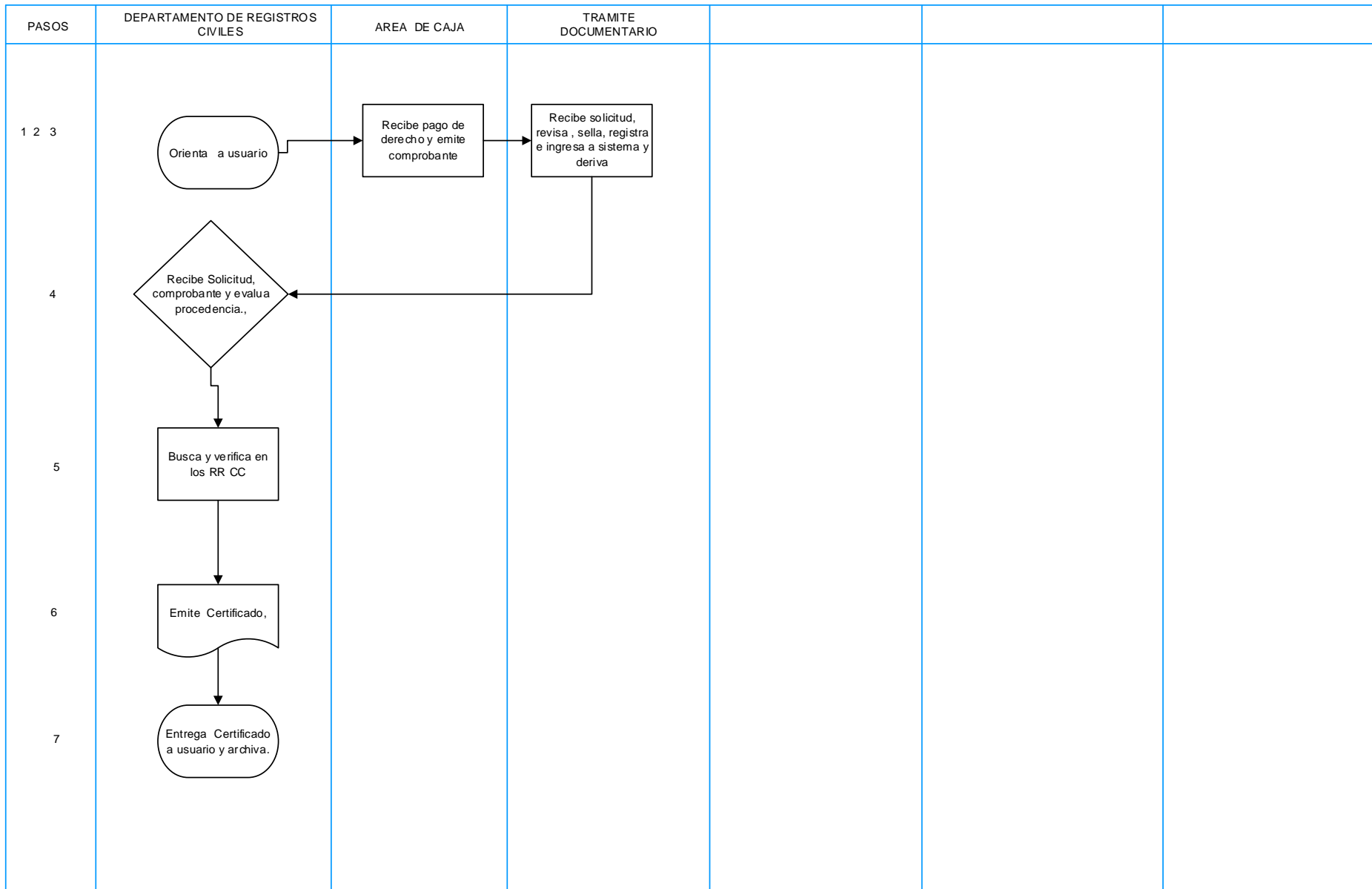
DRCD, 3.- INSCRIPCION DE RECTIFICACION ADMINISTRATIVA DE LAS ACTAS DEL ESTADO CIVIL



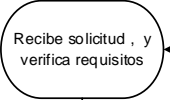
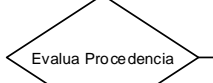
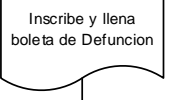
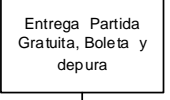

DRCO, 4.- CERTIFICACION DE PARTIDA O DOCUMENTO POR EL ALCALDE



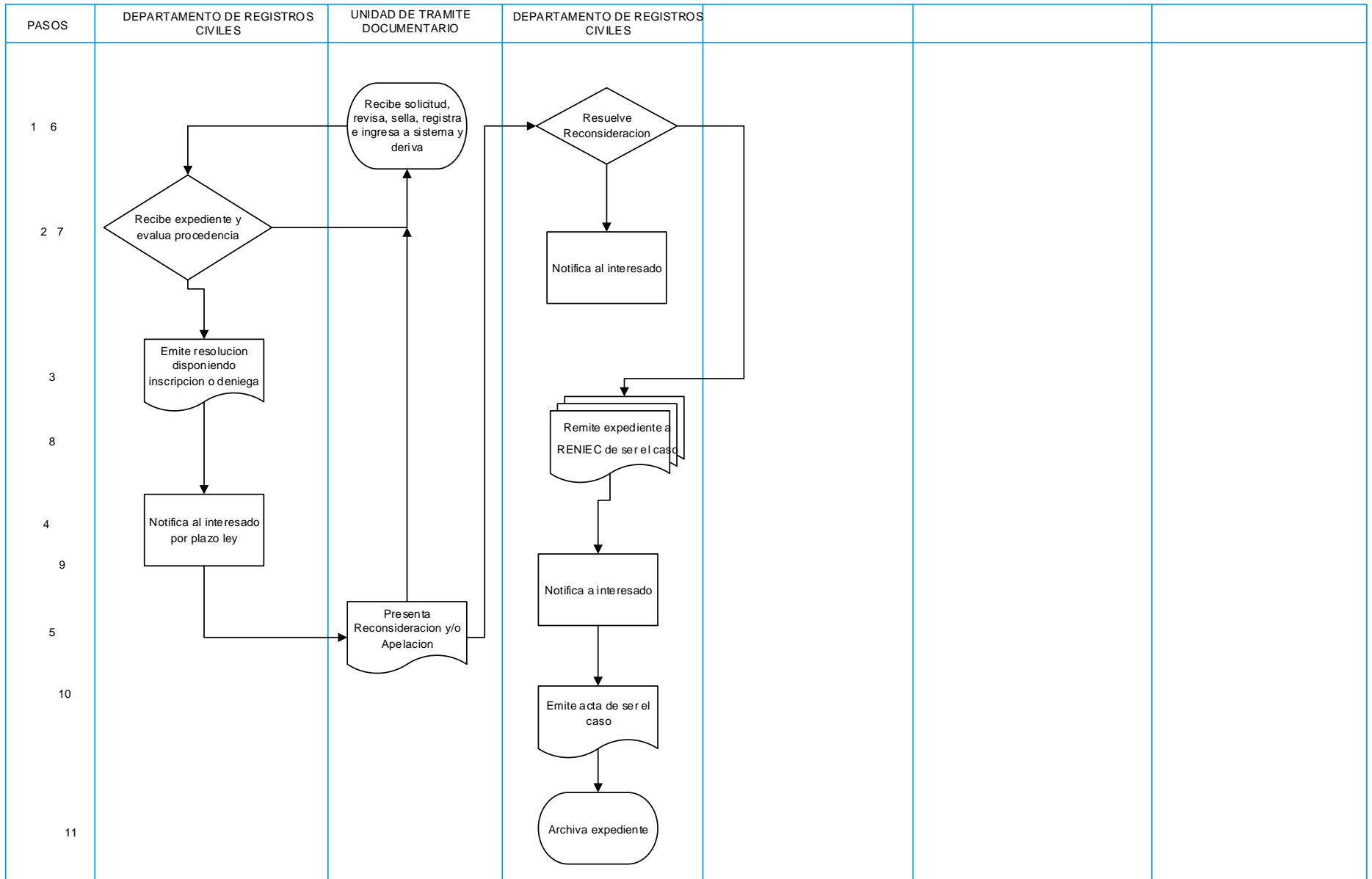
DRCD,5.- CERTIFICADO DE SOLTERIA O VIUDEZ; O CONSTANCIA DE NO ESTAR INSCRITO , U OTROS CERTIFICADOS Y CONSTANCIAS DE RR CC.



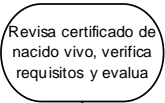
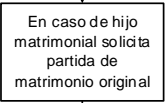
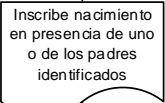
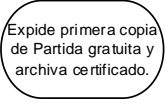
DRCD,6.-INSCRIPCION DE DEFUNCIONES ORDINARIAS, CON PARTE POLICIAL, O DEL MINISTERIO PUBLICO.

PASOS	DEPARTAMENTO DE REGISTROS CIVILES					
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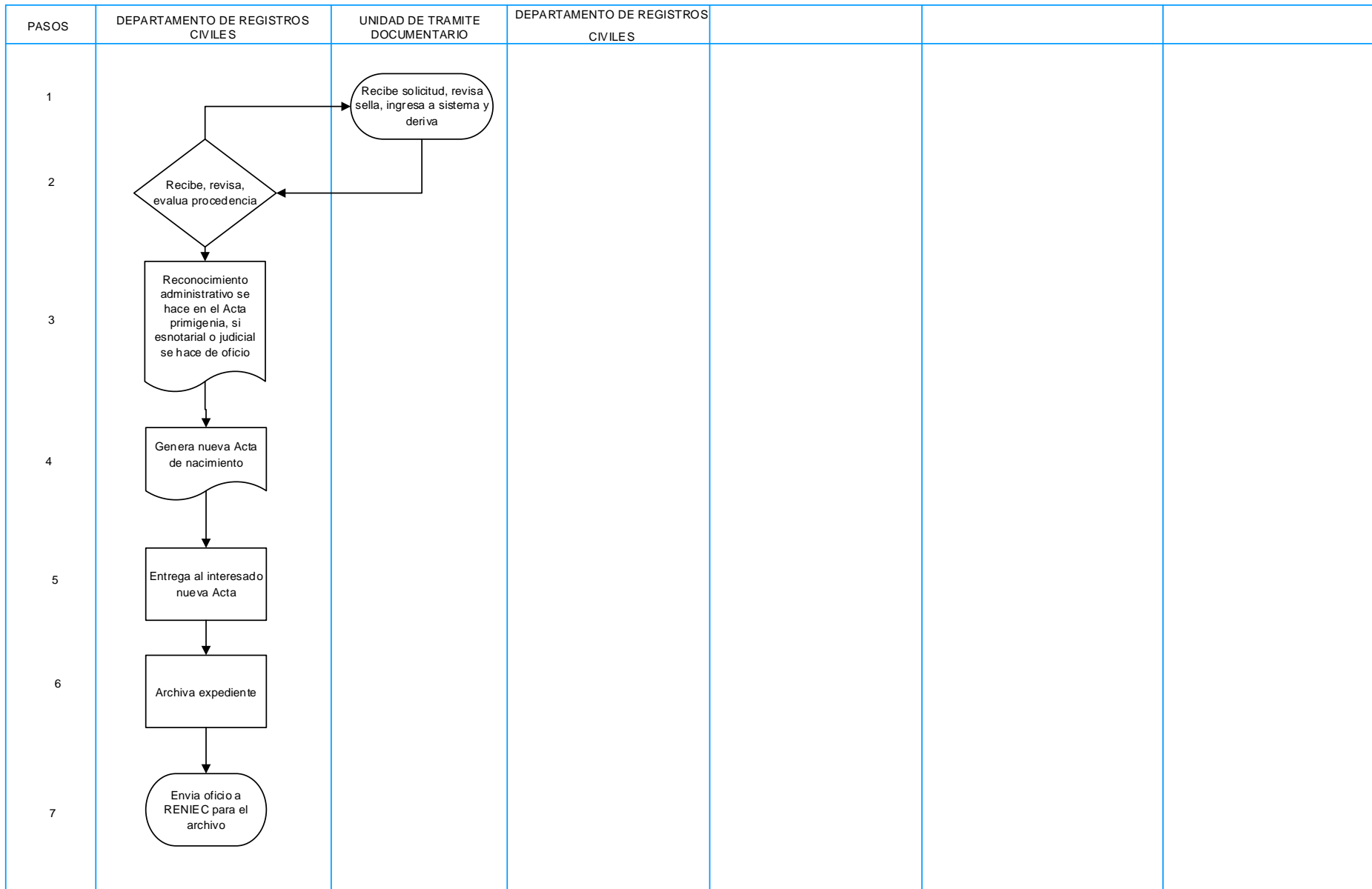
DRCD.7.- INSCRIPCION EXTEMPORANEA DE NACIMIENTO DE MENORES Y MAYORES DE EDAD.



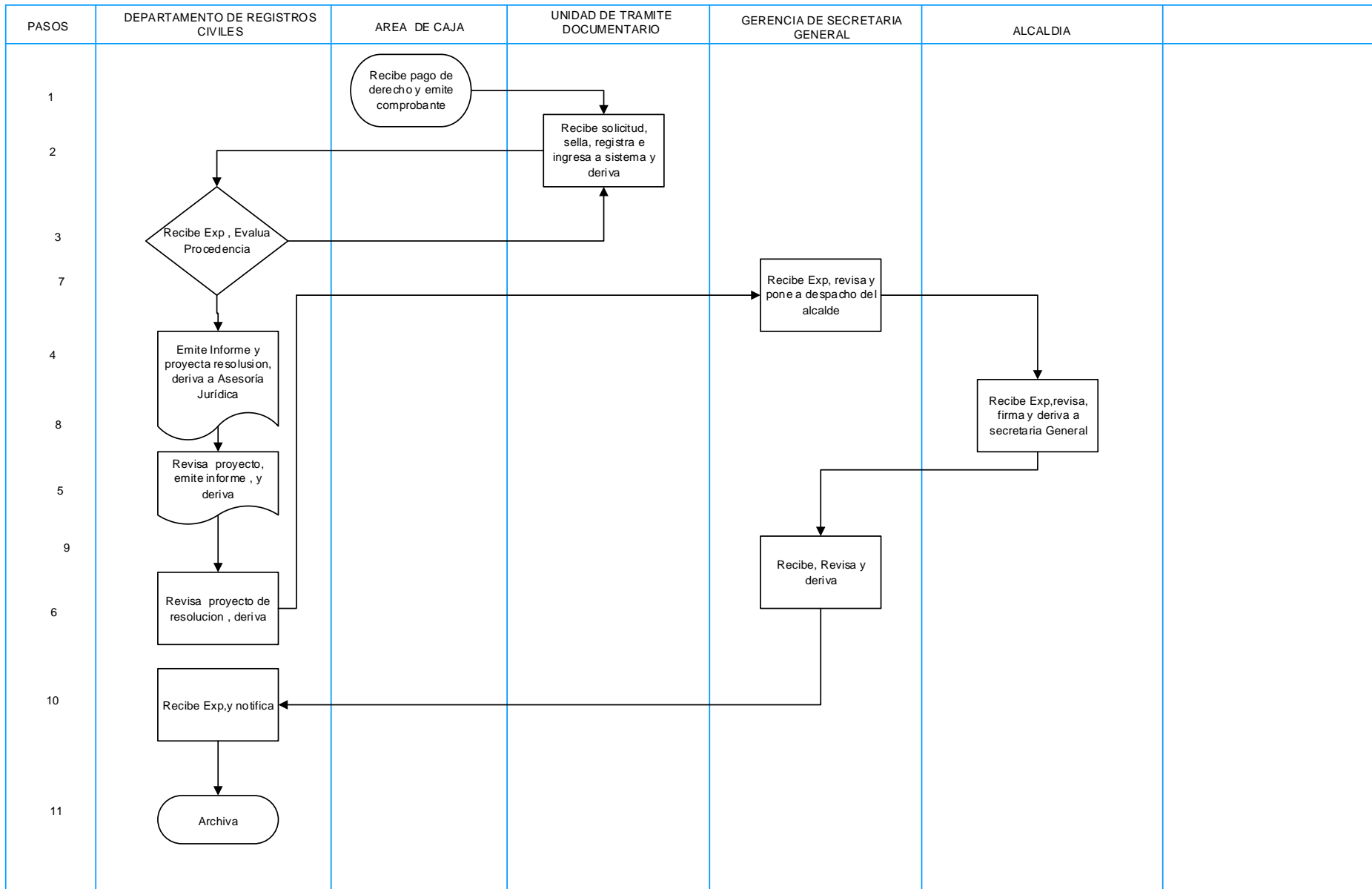
DRCD, 8.- INSCRIPCION DE NACIMIENTO ORDINARIA

PASOS	DEPARTAMENTO DE REGISTROS CIVILES					
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DRCD, 9.- RECONOCIMIENTO DE PATERNIDAD Y/O MATERNIDAD, ADMINISTRATIVA , NOTARIAL O JUDICIAL.

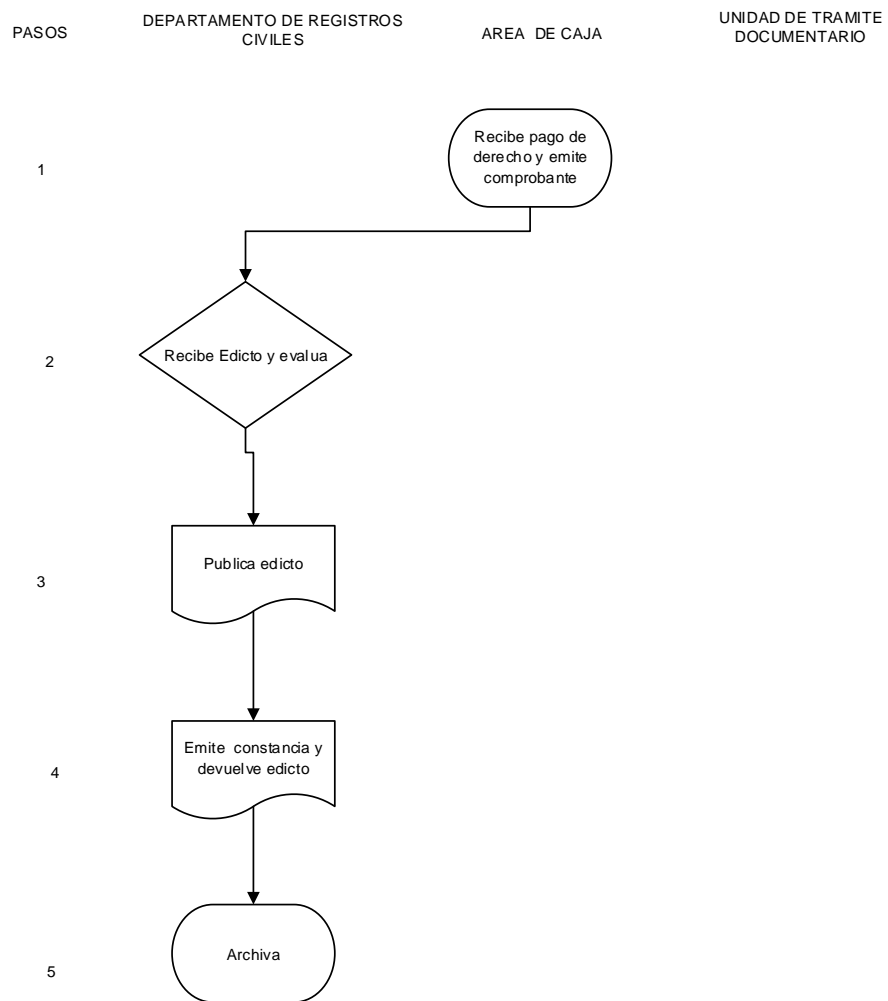


DRCD, 10.- DISPENSA DE PUBLICACION DE EDICTO MATRIMONIAL.

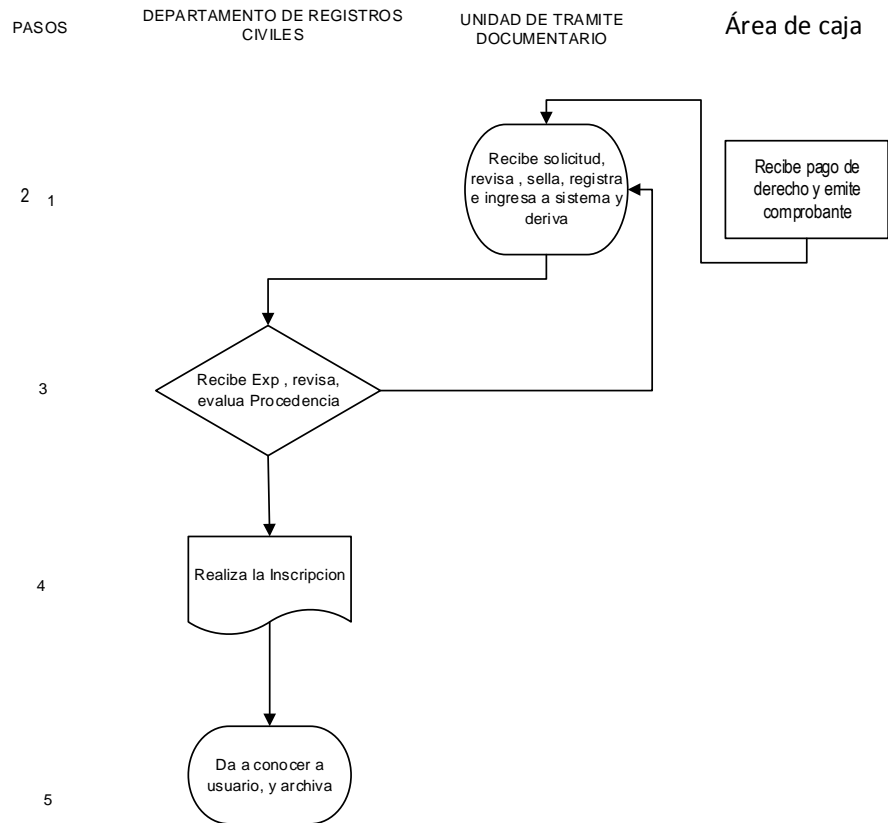




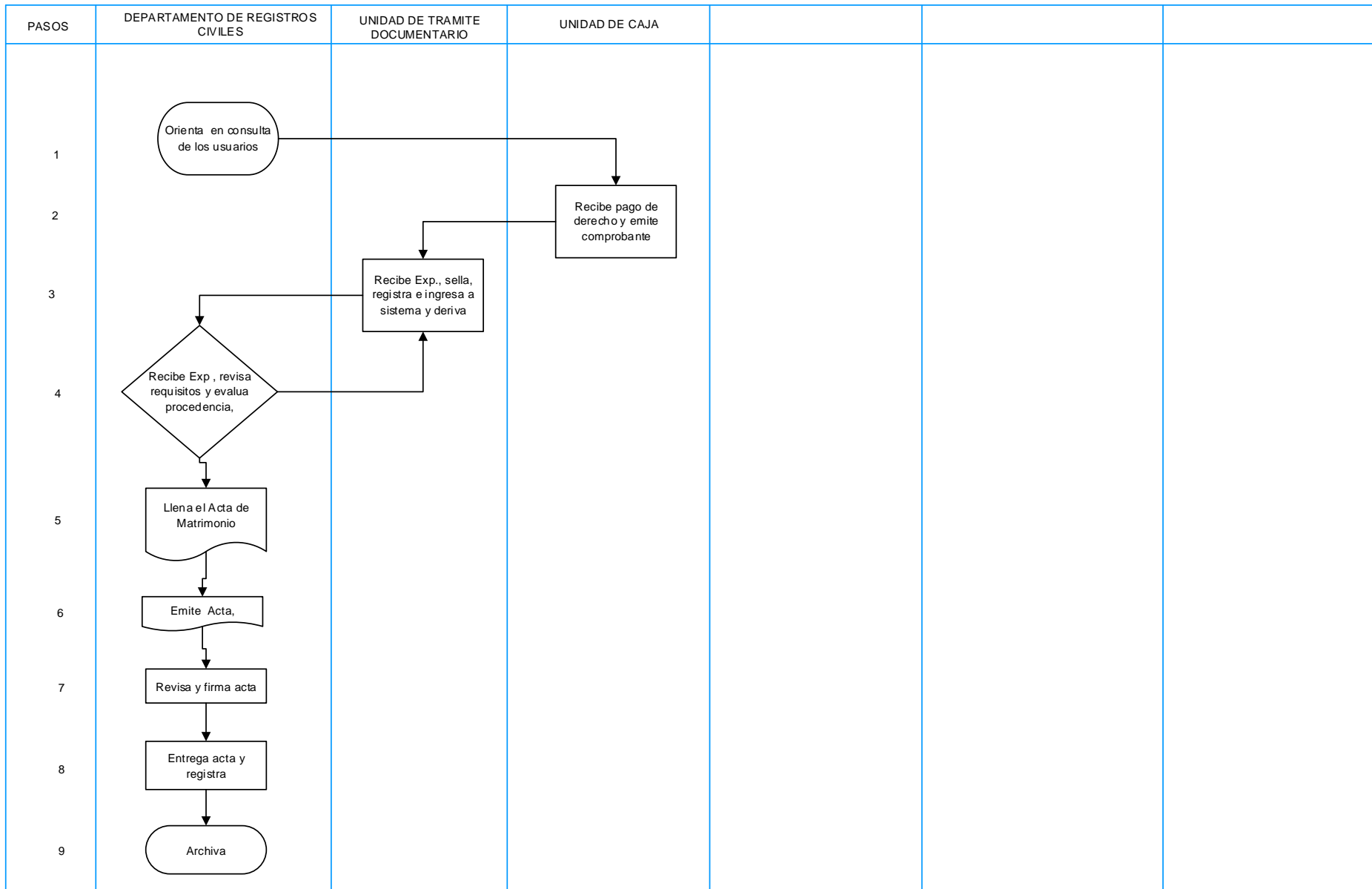
DRC 11.- PUBLICACION INTERNA DEL EDICTO MATRIMONIAL DE OTRAS MUNICIPALIDADES



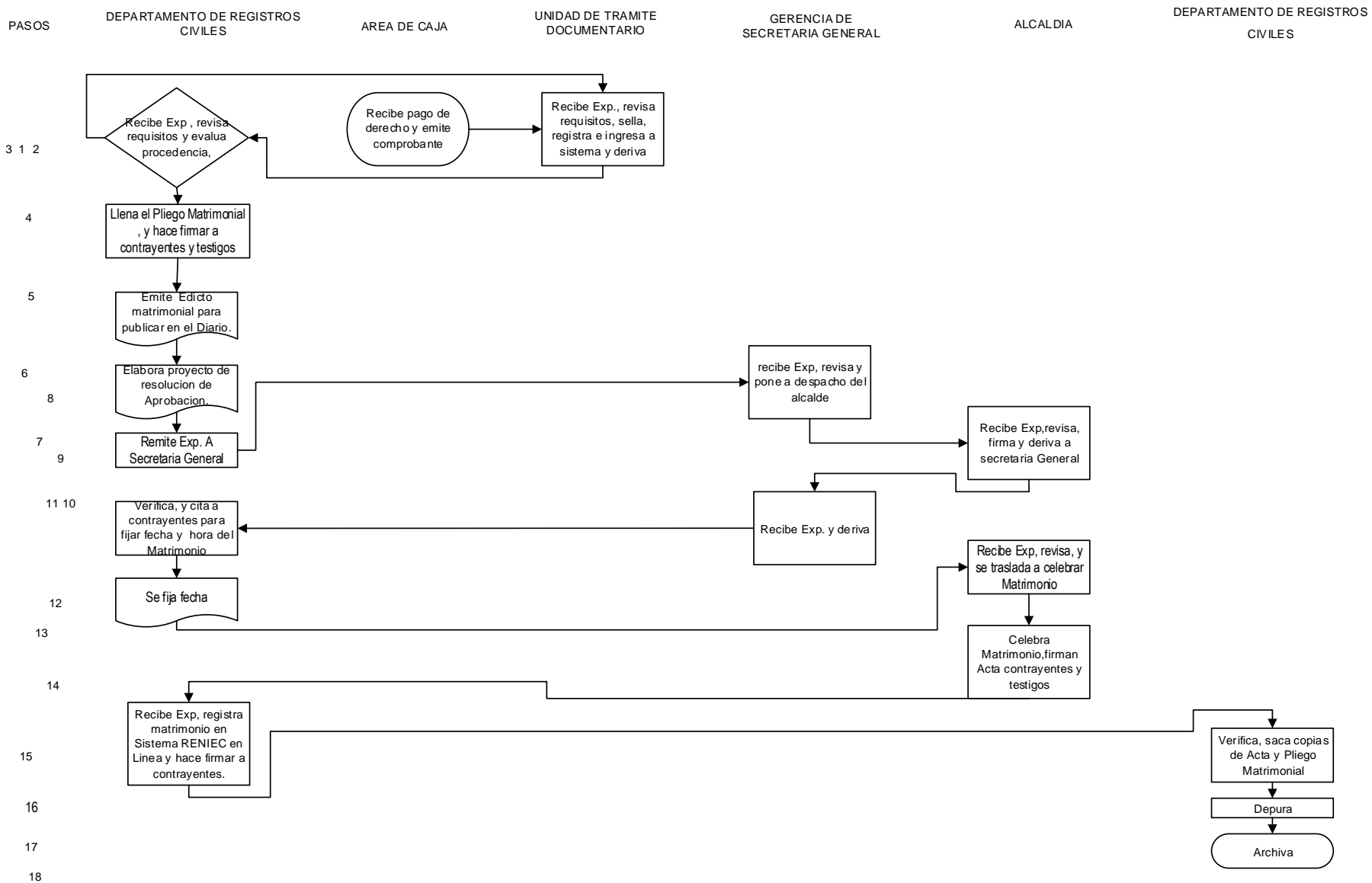
DRC, 12.- INSCRIPCION DE MATRIMONIO CELEBRADO EN EL EXTRANJERO.



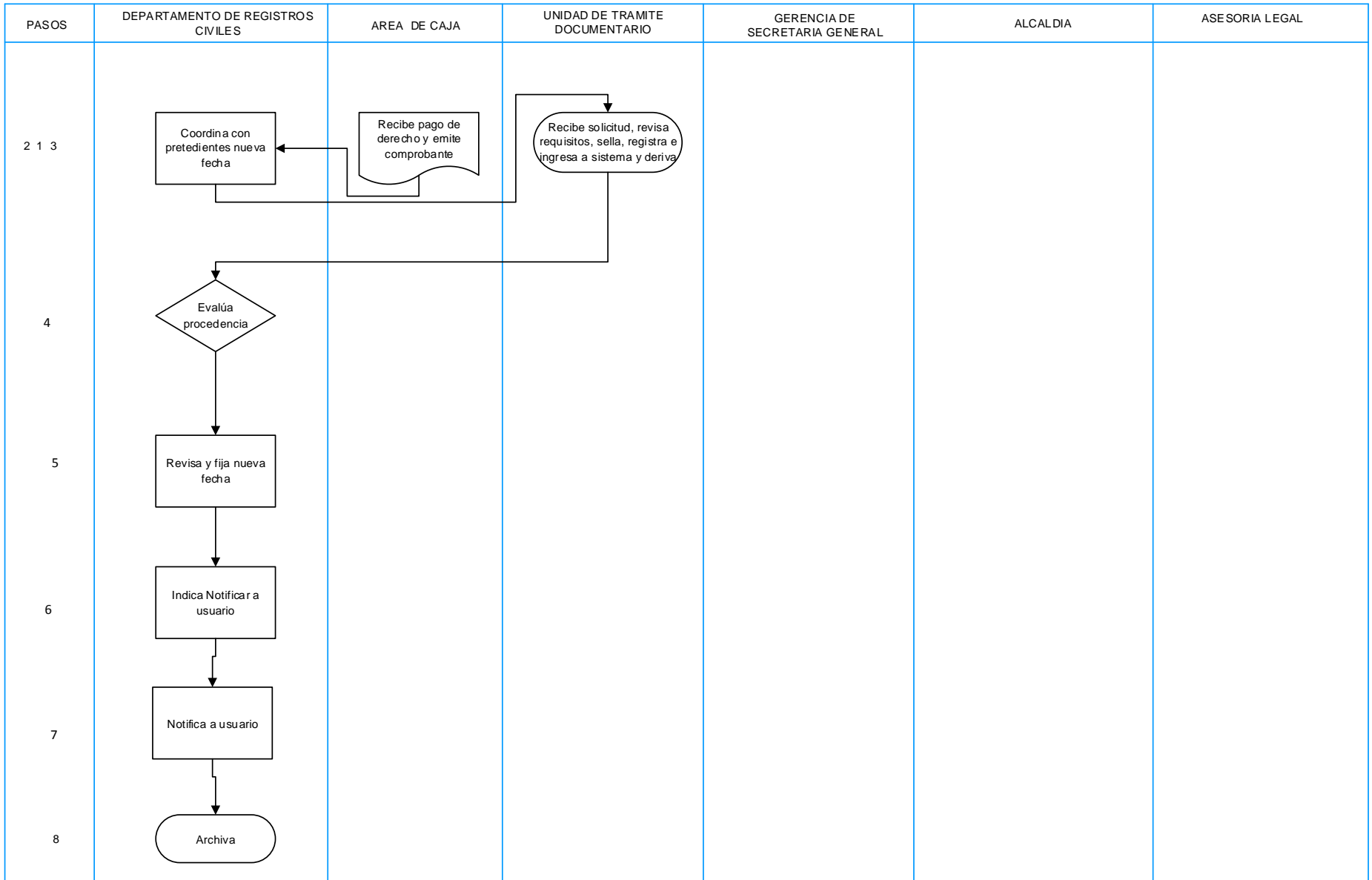
DRCD, 13.- MATRIMONIO IN EXTREMIS, (EN INMINENTE PELIGRO DE MUERTE)



DRC, 14.- MATRIMONIO CELEBRADO POR EL ALCALDE FUERA DEL LOCAL MUNICIPAL, EXCEDIENDO EL HORARIO DE TRABAJO y 40 y 41 SIMILARES



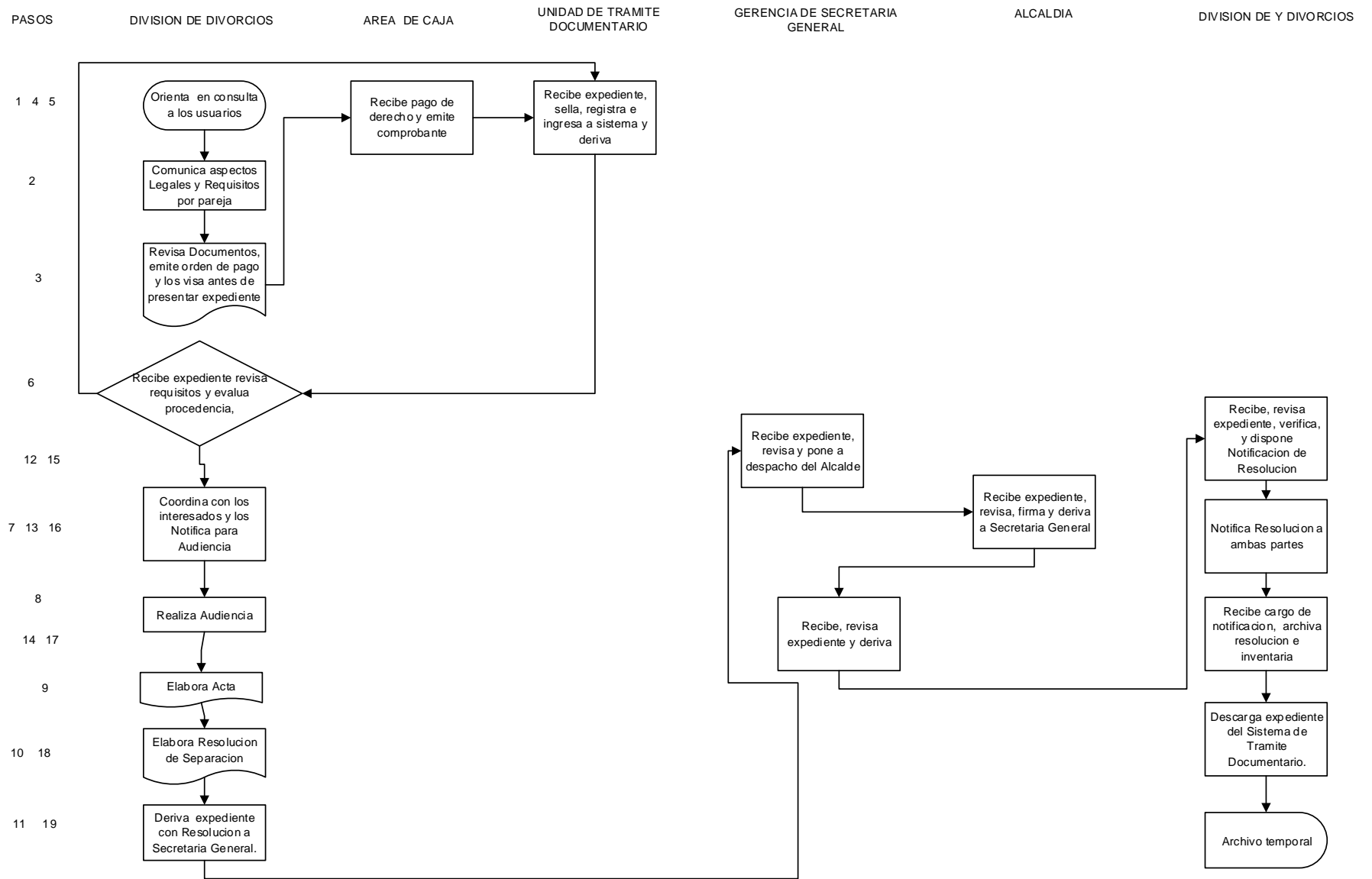
DRCD, 15.- POSTERGACION DE MATRIMONIO, O RETIRO O ANULACION DEL PARTE MATRIMONIAL



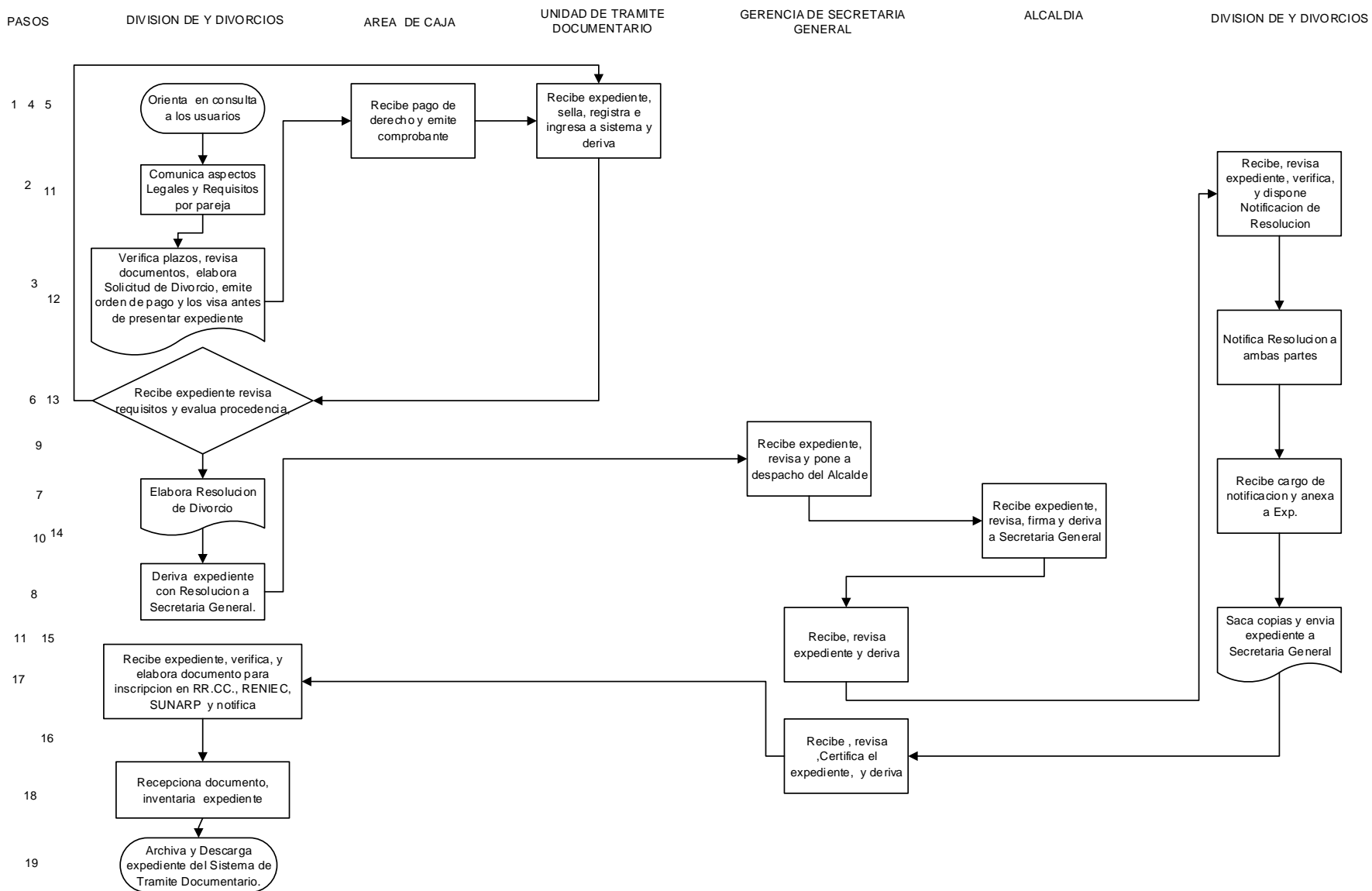
DRCD, 16.- EXPEDICION DE PARTIDAS O ACTAS CERTIFICADAS

PASOS	DEPARTAMENTO DE REGISTROS CIVILES	AREA DE CAJA				
<p>1</p> <p>2</p> <p>3</p> <p>4</p> <p>5</p>	<pre> graph TD     A([Recibe pago de derecho y emite comprobante]) --&gt; B{Recibe comprobante y verifica en los RR CC}     B --&gt; A     B --&gt; C[Saca copias]     C --&gt; D[Revisa y Certifica copias]     D --&gt; E([Entrega Partida a usuario y archiva])             </pre>					

**DIVISION DE DIVORCIOS.-**  
**DD, 1.- SEPARACION CONVENCIONAL**

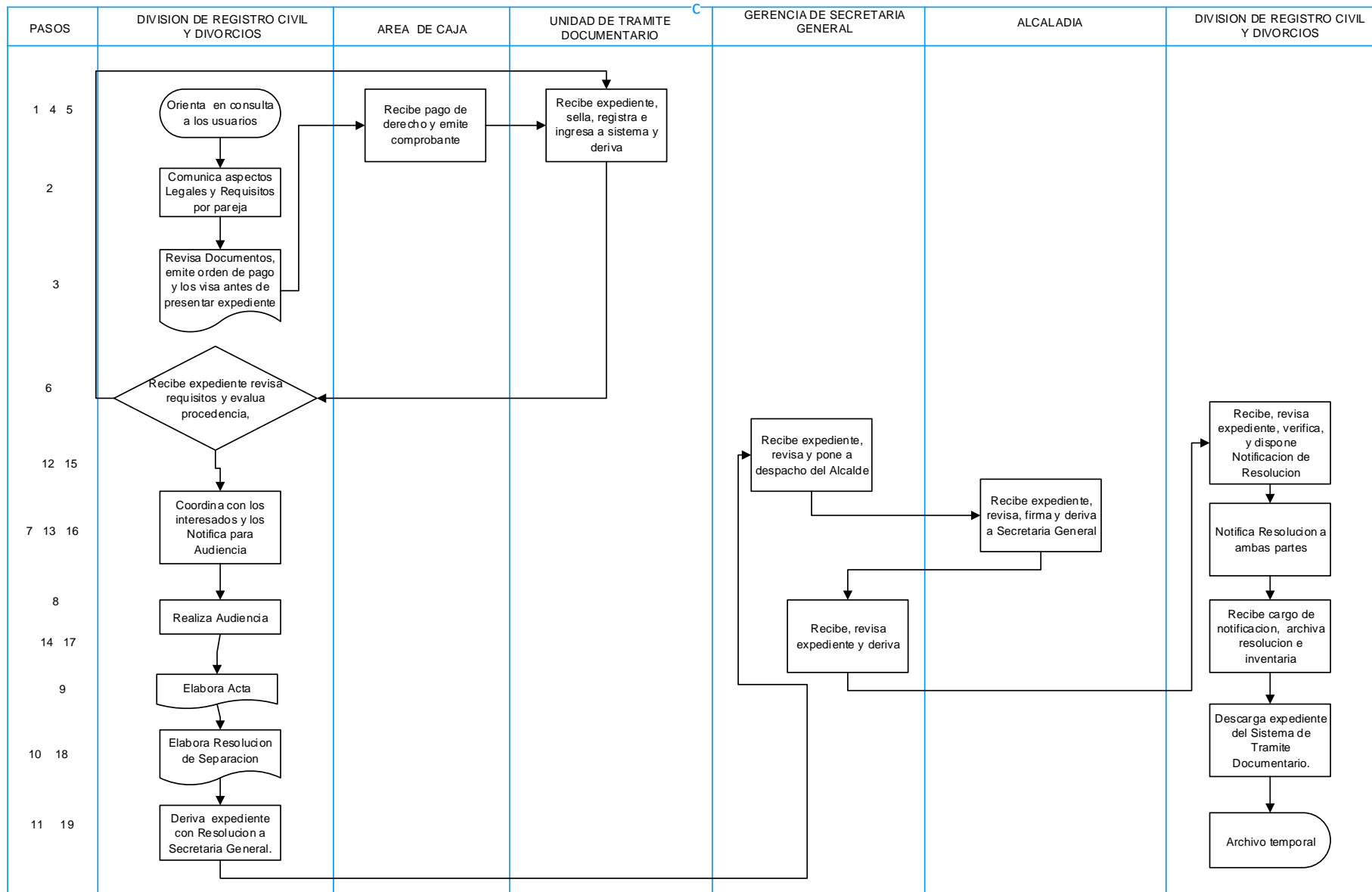


DD, 02.- DISOLUCION DEL VINCULO MATRIMONIAL ( DIVORCIO )





DRCD, 17.- SEPARACION CONVENCIONAL



DRCD, 18.- DISOLUCION DEL VINCULO MATRIMONIAL ( DIVORCIO )

